MINUTES
REGULAR MEETING OF THE
LIVERPOOL PUBLIC LIBRARY
MARCH 5, 2008

Trustees present: Alessio, Spadafore, Spado, Dunstone, Welcher, and Dodge.
Excused: Fulmer
Staff: Dailey, Director and Morgan, Clerk to the Board
Others: Staff

REGULAR MEETING
A. Call to order
President Alessio called the meeting to order at 6:30 p.m.

B. Salutation to the United States Flag.

C. No correspondence

D. Staff Reports
Morgan reported on NYSLAA's (New York State Library Assistants' Association) 30th Annual
Library Assistants' Conference being held in Liverpool hosted by the library assistants at the
Liverpool Public Library.

E. No Agenda Changes

F. Consent Agenda
1. Approval of February 6, 2008, Regular Board Meeting Minutes
2. Approval of Monthly Bills for February
Spado moved and Dodge seconded to approve the Consent Agenda. A question was called
regarding the bill list. Discussion followed. Spado withdrew his motion and Spadafore seconded
the withdrawal. All were in favor. Original motion was withdrawn.

Spadafore moved to accept the Minutes of February 6, 2008 and Welcher seconded the motion.
All were in favor. The Minutes were accepted as submitted.

G. Reports to the Board
1. Treasurer's report
Dunstone reported on the February 29, 2008, Expenditure and Revenue Reports.

2. President's report
President Alessio asked that the trustees complete the Director's evaluation form they received at
the meeting.
The Board Retreat date was set for Saturday, April 19th from 9:00 am to 12:00 pm. The location
to be determined.

3. Director's report/OCPL Board
   Σ   Joyce Latham, OCPL's Executive Director has returned to work. Dailey emailed Dick
       Strauss, President of the OCPL Board the concern that the member library directors had
       not been notified about Latham's return to work.
   Σ   The member library directors are reviewing OCPL's Memo of Understanding with Kate
       McKaffrey, OCPL's Deputy Director.
   Σ   As a result of the Economic Stimulus Package the tax preparers from AARP that
       volunteer at the library have been very busy.
   Σ   Dailey will be going to Albany on March 11th for Library Lobby Day. The Friends of the
       Library have set up a table in the lobby and are working hard at a letter signing campaign
       for the support of state funding.
   Σ   Dick Strauss, a member of NYSALB's (New York State Association of Library Boards)
       Board of Directors has been influential in advocating for trustee training. NYSALB is
       trying to get support for legislation that would mandate library trustee training.

H. Executive Session
President Alessio stated the need to enter into executive session for consideration of a legal matter and contract negotiations relative to personnel.
Dunstone moved and Welcher seconded to enter into an executive session. All were in favor. President Alessio called for an executive session at 7:05 pm.
Dunstone moved and Spado seconded to return from executive session. All were in favor. The Board returned from executive session at 7:45 pm.

Approval of Monthly Bills for February
Spado moved to accept the monthly bills and Welcher seconded. All were in favor. The monthly bills for February were approved.

H. Items for Discussion and Action
1. Garage public entrance door make handicap accessible, replace children's room emergency exit door, remove existing center mullion on inner doors, and necessary electrical work. Spadafore made a motion to approve these expenses not to exceed $10,000 and Welcher seconded. Discussion followed. The library received quotes from BR Johnson, Inc.
   - ∑ Garage door = $4,005
   - ∑ Children's emergency exit door = $1,885
   - ∑ Remove existing center mullion on inner doors = $1,785
   - ∑ Needed electrical work = approximately $1000
Dailey will find out if there is any grant money available to help with the expenses as well as getting additional quotes from other vendors.
Dunstone asked that the motion made by Spadafore be amended to approve expenses not to exceed $12,000. Spadafore accepted the friendly amendment and Welcher seconded. All were in favor.

2. Draft 08/09 preliminary budget review
Dunstone made a motion and Dodge seconded to accept the preliminary budget as submitted. Discussion followed. The proposed budget that will be presented at the Public Information Meeting on April 2nd will include a 3% expenditure increase from the budget approved in 2007/08, and a 2.99% estimated tax levy increase.
                On the motion: 6 ayes, 0 nays; motion carried.

3. State Statistical Annual Report
Dodge made a motion and Welcher seconded to accept the New York State Annual Report as submitted. No further discussion. All were in favor.

4. Circulation Policies for Second Reading including Responsibilities, Loan Periods, Renewals, and Fines/Charges
Welcher moved and Dunstone seconded to approve the Circulation Policies for Second Reading and final adoption. No discussion.
                On the motion: 6 ayes, 0 nays; motion carried.

5. Remote Patron Access to Databases Policy for First Reading
Welcher made a motion and Spadafore seconded to approve the policy for First Reading. No discussion.
                On the motion: 6 ayes, 0 nays; motion carried.

I. Open Forum
No report.

J. Board Forum
- Dodge will not be at the April Board Meeting. Spado may not be able to attend.
- Dunstone received an inquiry regarding a U.S. Census Bureau Form the library had received. Dailey explained that her understanding is that the form is voluntary; it is being filled out and will be mailed shortly. Dunstone will receive a copy of the form.

- Discussion pursued regarding the status of the Building Use Agreement between The Board of Education of the Liverpool Central School District and the Board of Trustees of the Liverpool Public Library.

K. Adjournment
Welcher made a motion and Dunstone seconded to adjourn the meeting. President Alessio adjourned the meeting at 8:15 p.m. All were in favor.

Respectfully submitted,

Dorothy Morgan

Dorothy Morgan
Clerk to the Board of Trustees

PUBLIC INFORMATION MEETING: Wednesday, April 2, 2008 at 6:30 p.m. in the Carman Community Room. The Regular Board Meeting will follow.