

**MINUTES
REGULAR MEETING OF THE
LIVERPOOL PUBLIC LIBRARY
NOVEMBER 7, 2007**

Trustees present: Spadafore, Dunstone, and Dodge. Alessio arrived at 7:05 p.m.

Excused: Spado, Fulmer, and Welcher

Staff: Dailey, Director and Morgan, Clerk to the Board

Others: Staff.

REGULAR MEETING

A. Call to order

In the absence of President Alessio, Spadafore called an informal meeting to order at 6:40 p.m.

No official business was conducted until President Alessio arrived and a quorum was met.

B. Salutation to the United States Flag.

C. Correspondence folder circulated amongst the Board

D. Staff Reports

No report

E. Agenda Changes

No

F. Consent Agenda

1. Approval of October 3, 2007, Regular Board Meeting Minutes

2. Approval of Monthly Bills for October.

Dunstone moved and Spadafore seconded to approve the Consent Agenda. All were in favor.

G. Reports to the Board

1. Treasurer's report

The Board received copies of the November 6, 2007, Expenditure and Revenue Reports.

Dunstone reported on the financial reports as well as the library tax rates for 2007-2008 as established for the Towns of Clay and Salina per assessed value.

- Town of Clay = \$23.83
- Town of Salina = \$1.18

2. President's report

No report.

3. Director's report/OCPL/Advisory Board

- Polaris implementation began October 23.
- Third meeting of the Library Services Expansion Project will be held on November 15. After the final meeting in December, a long range plan will be submitted to the Board at its January Board Meeting.
- Director was in receipt of a letter from CSEA regarding management assigning job duties to non-bargaining unit employees. Michael Tremont, counsel for the library in labor relations and employment matters was contacted.

H. Items for Discussion and Action

1. Update on roof project

The work is close to completion. The library is waiting for the warranty on the shingled roof.

2. Entranceway Replacement Project – handicap accessibility

Initially a target start date was expected November 1; however the new doors have not arrived.

Flower City Glass is still projecting a completion date before Thanksgiving.

3. Policy for Second Reading

- Governance, Financial Support, Organization

Dodge made a motion and Dunstone seconded to approve the policy for second reading and final adoption. All were in favor.

4. Budget goals, considerations & recommendations to the Director for 2008/2009

The library's fund balance and suggestions for the overall percentage increase for the 08/09 budget was discussed. The Director will present the first draft of a preliminary budget in December.

I. Open Forum

J. Board Forum

Dodge is participating in MDA's 2007 East Syracuse Lock-up to help Jerry's Kids.

K. Adjournment

Spadafore moved and Dunstone seconded to adjourn the meeting. President Alessio adjourned the meeting at 7:15 p.m. All were in favor.

Respectfully submitted,

Dorothy Morgan

Clerk to the Board of Trustees

REGULAR MEETING: Wednesday, December 5, 2007 at 6:30 p.m. in the Carmen Community Room.