



MINUTES
BOARD OF TRUSTEES MEETING
April 10, 2024
Carman Community Room

Trustees present: Budmen, Gouger, Hewitt, Hluchyj, Mainville, McLaughlin, Wood
Staff: S. Reckhow, Director; S. Smith, Business Manager; N. Gartner-Baca,
Communications Coordinator
C. Reynolds, Clerk to the Board

REGULAR MEETING

A. CALL TO ORDER

President Gouger called the regular meeting to order at 6:29 p.m.

B. SALUTE TO THE FLAG

C. ACCEPT MARCH MEETING MINUTES

D. CORRESPONDENCE: none

E. AGENDA CHANGES: none

F. REPORTS TO THE BOARD

1. Staff Report- Nori Gartner-Baca, Communications Coordinator

- Gartner-Baca shared some of the projects she has been busy working on in the Communications Department. Nori updated the board on the redesign of our program guide, “The LPL Connection” and the weekly “Round-Up” emails sent out to patrons and staff highlighting upcoming events. She also shared the many ways the Communications Department has been connecting with the community through social media.

2. Financial Report

- The Board received the Revenue Status Report and Budget Status Reports electronically through March 2024 prior to the meeting.
- Bank Statements through January 2024 with balance reconciliations from LCSD were received and reviewed by the Library’s Business office. The bank statements are received by the District Treasurer and reconciled by the School District Account Clerk. All statements are available if called on for Board review. The January 2024 District Treasurers report is available for review.
- The Independent Claims Auditor reviewed each invoice for the period of March 14, 2024, through April 10, 2024.

Hluchyj made a motion to authorize payment of the audited invoices second by Budmen.

Aye: Budmen, Gouger, Hewitt, Hluchyj, Mainville, McLaughlin, Wood.

Final Resolution: Motion Carried

3. President’s Report: no report

4. Director’s Report

- Reckhow praised the staff for all their hard work going into eclipse day. LPL hosted a very successful eclipse day program at Onondaga Lake Park with many attendees. Gouger mentioned that she had the opportunity to attend with her family.
- LPL security has done an assessment and recommends adding three more security cameras. That work is expected to begin in late spring/early summer.

- 'Pool Pass update: we are awaiting approval of Clarivate's addendum related to Ed. Law 2-D.
 - Reckhow, Murry and Hibbert recently attended PLA. All three went to several different sessions over the three day conference and gained a lot of new ideas that will be very helpful for LPL. Reckhow stated how much she appreciated being able to attend this conference.
5. OCPL Report: OCPL has started working on their strategic plan and has recently sent out their survey to OCPL members and staff.
 6. Trustee Advisory Council: no report
 7. Strategic Planning:
 - The consultant and planning team are continuing to review and edit the strategic plan.

G. ITEMS FOR ACTION AND DISCUSSION

1. Personnel Changes

	Name	Position	Salary	Effective Date
Appointment	Powers, Katelyn	Administrative Aide	\$42,000	04/15/2024

Motion by Wood to accept the Personnel Changes as presented second by McLaughlin.
 Aye: Budmen, Gouger, Hewitt, Hluchyj, Mainville, McLaughlin, Wood.
 Final Resolution: Motion Carried

2. Whistleblower Policy first reading

Motion to approve the policy for first reading by Mainville second by Budmen.
 Aye: Budmen, Gouger, Hewitt, Hluchyj, Mainville, McLaughlin, Wood.
 Final Resolution: Motion Carried

3. Grievance Procedure for second reading and final approval

Motion to approve the policy for second reading and final approval by Budman second by Hewitt.
 Aye: Budmen, Gouger, Hewitt, Hluchyj, Mainville, McLaughlin, Wood.
 Final Resolution: Motion Carried

4. Public Hearing and May BOT Meeting

Hewitt made a motion to set the date of the public hearing as Wednesday, May 8, 2024 at 6:30pm for the library's 2024-2025 budget followed by the regular monthly meeting. Wood seconded the motion.
 Aye: Budmen, Gouger, Hewitt, Hluchyj, Mainville, McLaughlin, Wood.
 Final Resolution: Motion Carried

H. OPEN FORUM: no comments

I. BOARD FORUM:

- Hluchyj mentioned his recent retirement and stated he's "stating a new chapter".

J. EXECUTIVE SESSION:

K. ADJOURNMENT: The meeting was adjourned at 7:10 p.m.

Respectfully submitted,


 Colette Reynolds, Clerk to the Board