

**MINUTES
REGULAR MEETING
LIVERPOOL PUBLIC LIBRARY
DECEMBER 4, 2013**

Trustees present: Scavone, Dodge, Dunstone, Alessio, and Ward.

Excused: Spadafore and Spado

Staff: Polly, Director and Morgan, Clerk to the Board

Others: Y. Hewitt, David Bendekovic

REGULAR MEETING

A. CALL TO ORDER

President Scavone called the regular meeting to order at 6:30 p.m.

B. SALUTE TO THE FLAG

C. CORRESPONDENCE: no correspondence

D. AGENDA CHANGES: no changes

E. CONSENT AGENDA

1. Approval of November 6, 2013 Regular Board Meeting Minutes
2. Approval of monthly bills for November.
3. Transfers

Ward moved and Dunstone seconded to approve items under the Consent Agenda. All were in favor.

F. REPORTS TO THE BOARD

1. Treasurer's report

Dunstone reported on the library's financial status based on expenditure and revenue reports through November 27, 2013.

2. President's report: Scavone extended a Happy Holiday Season to all.

3. Director's report: In addition to the written report, the Director spoke briefly about the following:

-- Her nomination of the library's eBook Angels program for the ALA/Information Today Library of the Future award. The award carries a \$1,500 prize and a certificate.

-- The newest Liverpool Legends DVD will premiere on December 16 at 7:00 PM on the topic of the development of Onondaga Lake Park. This marks the first production in high definition and also our first BLU-ray.

-- Letters will be going out next week notifying our 1,400 or so out of county borrowers that as of Jan. 2014 they will need to pay a \$35 fee to reinstate their borrowing privileges.

-- The OCPL book vending kiosks are being installed, one at Proliteracy/WCNY and one in the Great Northern Mall. Once they are ready to open, there will be a ribbon-cutting event and we will all be invited. Liverpool Library has no responsibility for filling or maintaining these machines.

-- The Technology Plan draft was distributed. The Board was asked to amend it if necessary and it will be on the agenda for acceptance at the January meeting.

4. OCPL/Advisory Board Meeting: Dodge reported on the November OCPL Board Meeting. Nothing significant has happened since the written reports were emailed to the Board.

G. ITEMS FOR DISCUSSION AND ACTION

1. Strategic Planning Consultant: David Bendekovic from BA David presented a Strategic Planning Process he proposes for the library.

2. Collection Development Plan: the Board received copies of a draft plan at its November Meeting. There being no suggested amendments Ward made a motion and Alessio seconded to accept the plan as submitted. All were in favor.

H. OPEN FORUM: no report

I. BOARD FORUM: no report

J. EXECUTIVE SESSION

Scavone requested an executive session for legal and personnel matters as they relate to each other. Dunstone made a motion and Ward seconded to enter an executive session for the purpose stated by Scavone. All were in favor. The Board entered the executive session at 7:23 p.m. Polly was excused for part of the meeting.

Dunstone made a motion and Alessio seconded to leave the executive session. All were in favor.

K. ADJOURNMENT

Dodge made a motion and Dunstone seconded to leave the public session and to adjourn. All were in favor.

Scavone adjourned the meeting at 8:55 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Dorothy Morgan".

Dorothy Morgan
Clerk to the Board of Trustees