

MINUTES
REGULAR MEETING OF THE
LIVERPOOL PUBLIC LIBRARY BOARD OF TRUSTEES
February 7, 2007

Trustees present: Alessio, Spado, Dunstone, Fulmer, Welcher and Dodge.

Excused: Spadafore

Staff: Dailey, Director, and Morgan, Clerk to the Board.

Others: staff

Regular Meeting

A. Call to order

President Alessio called the regular meeting to order at 6:30 pm.

B. Salutation to the United States Flag.

C. Correspondence

The correspondence folder circulated amongst the Board.

D. Staff Reports. Dailey reported that planning continues on the use of the computer lab now that the computers are no longer in the room.

Sprague reported that the magazine sale was very successful.

Polly invited the trustees to the Verizon grant check passing on February 28 at 10:00 am at the library.

E. Agenda Changes

Alessio stated the need for an additional agenda item to include discussion of the handicap ramp on the Tulip Street entrance of the library part of the Onondaga Community Development grant. Spado moved and Dunstone seconded to include this agenda item under Items for Discussion and Action H.5. All were in favor.

F. Consent Agenda

1. Approval of January 3, 2007, Regular Board Meeting Minutes.

2. Approval of monthly bills for January.

Fulmer moved and Welcher seconded to approve the items under Consent Agenda. All were in favor.

G. Reports to the Board

G.1. Treasurer's report

The Board received copies of the January 2007, Expenditure and Revenue report from Morgan. Dunstone reported on the library's financial status.

G.2. President's report

No report.

G.3. Director's report

The library is still waiting word on OCPL's Memo of Understanding that will include the fees for the member libraries involved with the Polaris System.

G.4. OCPL/Advisory Council report

No report.

H. Items for discussion and action

H.1. Budget discussion for 2007-2008

Fulmer moved and Welcher seconded to approve the draft budget for 2007/2008. Discussion followed. Fulmer made a motion and Dodge seconded to table the motion. All were in favor. The budget will be revised to include the use of fund balance to lower the tax levy.

H.2. Roof and garage update

Dailey reported that the garage columns have been repaired. In the Spring the blacktop will be done to go around the columns. The next step for the roof project will be doing the insulation. Discussion followed on what impact the installation will have on the staff and public.

H.3. Policies for First Reading: American Library Association Code of Ethics; Donations

Fulmer moved and Dodge seconded to approve the American Library Association Code of Ethics Policy for first reading. All were in favor.

Dunstone moved and Welcher seconded to approve the Donations Policy for first reading. All were in favor.

H.4. New York State Annual Report. Dunstone moved and Spado seconded to accept the Annual Report as submitted.

On the motion: 6 ayes, 0 nays; motion carried.

H.5. Onondaga Community Development Grant

Marlene Ward, Liverpool Village Mayor was invited to report on the plans for the handicap ramp on the Tulip Street entrance of the Library. Ward asked what expectation the trustees had involving the design and location of the ramp. After a thorough discussion the Board decided it would not be plausible to do a ramp. Ward will talk to the engineers involved with the project to see what other options the library has with its portion of the grant. Discussion on the possibility of using the grant money towards handicap doors ensued.

I. Open Forum

No comments.

J. Board Forum

Welcher mentioned the Trustee Institute will be held in Queens, New York in May. The information was announced in the Trustee Newsletter. Welcher is interested in attending. Spado announced his intention of running for another five-year term on the Board. Dodge and Spado's terms expire in 2007.

K. Executive Session

Alessio stated the need for an executive session to discuss a legal matter with no action to follow. Dodge made a motion and Welcher seconded to enter into executive session at 8:02 pm for the purpose stated by Alessio. All were in favor. The Board returned from executive session at 8:07 pm.

Alessio stated the need for an executive session to discuss the Director's evaluation with no action to follow. Fulmer moved and Welcher seconded to enter into an executive session at 8:09 pm for the purpose of evaluating the Director. All were in favor. The Board returned from Executive Session at 8:45 pm.

L. Adjournment

Dunstone moved and Dodge seconded to adjourn the meeting. All were in favor. Alessio adjourned the meeting at 8:45 pm

Respectfully submitted,

Dorothy Morgan

Dorothy Morgan
Clerk to the Board of Trustees