

MINUTES
PUBLIC HEARING
REGULAR MEETING OF THE
LIVERPOOL PUBLIC LIBRARY BOARD OF TRUSTEES
MAY 2, 2007

Trustees present: Alessio, Spado, Dunstone, Fulmer, Welcher and Dodge.

Excused: Spadafore

Staff: Dailey, Director, and Morgan, Clerk to the Board.

Others: staff.

Relatives of Dolores Turcotte, retired employee of the library, were in attendance to accept a special award on her behalf.

Public Hearing

The Board of Trustees of the Liverpool Public Library conducted a public hearing to discuss the expenditure of Library funds for the fiscal year 2007-2008 and the budgeting thereof at the Liverpool Public Library, 310 Tulip Street, Liverpool New York. President Alessio opened the public hearing at 6:30 p.m. There were no questions or concerns addressed. The meeting was closed at 6:35 p.m.

Regular Meeting

A. Call to order

President Alessio called the regular meeting to order at 6:37 p.m.

B. Salutation to the United States Flag.

C. Correspondence

Correspondence folder circulated amongst the Board.

D. Agenda Changes

- Alessio stated the need to include an executive session for a personnel matter with no action to follow placed after Board Forum, and to move the Dolores V. Turcotte Customer Service Award before Staff Reports. Spado moved and Dunstone seconded to make the agenda changes as requested. All were in favor.

Alessio read a Resolution of the Liverpool Public Library that recognized Dolores V. Turcotte, for her exemplary service to the library and the community. Alessio asked that the Board establish the Dolores "DT" Turcotte Customer Service Award and that it be given annually to the library employee who best exemplifies customer service excellence. All were in favor. Alessio signed the resolution. D. Turcotte worked at the library for 27 years and retired in 1992.

Her family was in attendance to accept the award.

E. Staff Reports

No report.

F. Consent Agenda

1. Approval of April 4, 2007, Regular Board Meeting Minutes.

2. Approval of monthly bills for April.

Dodge moved and Welcher seconded to approve the items under Consent Agenda. All were in favor.

G. Reports to the Board

G.1. Treasurer's report

The Board received copies of the April 2007, Expenditure and Revenue report from Morgan. Dunstone reported on the library's financial status.

G.2. President's report

No report.

G.3. Director's report

- Dailey attended a meeting that was held at the Liverpool Central School District's Administrative Assistant's Office with Kati Phillips, Tim Ryan, and Carol-Anne Mathews to discuss how the grant reimbursement process will work towards offsetting some of the roof replacement costs. Morgan was in attendance.
- No written response to the letter written by Dailey on behalf of the Liverpool Public Library Board to Joyce Latham noting the Board's endorsement of the motion made by the member library directors at the April 3, 2007 OCSL meeting.
- Dailey has been talking to various groups promoting the library's budget vote. Dailey talked to a reporter from Neighbors North.
- The Board received copies of an email from Novelli engineering regarding the test results for the shotcrete column repairs.
- Dailey attended a meeting with Marlene Ward at the library to view the drawings for the Streetscape project that showed how the changes would beautify the Liverpool Public Library entrance on Tulip Street. Welcher, Polly, Annika Dailey, and Morgan were in attendance. Welcher further described how the changes would look similar to First Street.

G.4. OCPL/Advisory Council report

Dodge reported on his attendance at the April 10th OCPL Advisory Council Meeting.

H. Items for discussion and action

H.1. Public Hearing Comments

Nothing to report.

H.2. Report on roof project

Dailey reported on the status of the flat roof replacement project.

H.3. Policies for Second Reading: Staff Development and Conference Attendance, Freedom of Information FOIL, Mission Statement.

- Spado moved and Welcher seconded to approve the second reading of the Staff Development and Conference Attendance policy.
On the motion: 6 ayes, 0 nay; motion passed. Policy was approved for final adoption.
- Spado moved and Dodge seconded to approve the second reading of the Freedom of Information FOIL policy.
On the motion: 6 ayes, 0 nay; motion passed. Policy was approved for final adoption.
- Fulmer moved and Spado seconded to approve the second reading of the Mission Statement policy. Discussion followed relating to wording.
On the motion: 6 ayes, 0 nay; motion passed. Policy was approved with the recommended change and final adoption.

H.4. Policies for First Reading: Program, Retention of Security Camera Images, Surplus Furniture and Equipment, Withdrawal of Library Materials.

- Spado moved and Dodge seconded to approve the Program policy for First Reading.

On the motion: 6 ayes, 0 nay; motion passed.

- Welcher moved and Dunstone seconded to approve the Retention of Security Camera Images policy for First Reading. Discussion followed as to the relevance of the policy.
On the motion: 6 ayes, 0 nay; motion passed.
- Welcher moved and Dodge seconded to approve the Surplus Furniture and Equipment for First Reading.
On the motion: 6 ayes, 0 nay; motion passed.
- Spado moved and Welcher seconded to approve the Withdrawal of Library Materials policy for First Reading. Discussion followed relating to archival materials.
On the motion: 6 ayes, 0 nay; motion carried

I. Open Forum

No comments.

J. Board Forum

- In lieu of flowers, the trustees contributed to the donation fund being collected for the library as requested by Marlene Ward and her family on behalf of her Mother's passing. Dailey will forward the contributions to the existing CD/endowment trust fund the library established in 1999.
- Spado asked for clarification of the word "Proposed" on the library's budget mailer.
- Two terms of office on the Liverpool Public Library Board will expire on June 30, 2007. The Board seats are currently held by Spado and Dodge who are the only two candidates running for the five-year positions effective July 1, 2007 through June 30, 2010.

K. Executive Session

President Alessio stated the need to enter into executive session for the purpose of a personnel matter with no action to follow. Spado moved and Welcher seconded to enter into executive session for the purpose stated by Alessio. Alessio declared an executive session at 7:20 pm.

Motion to leave executive session was made by Spado and seconded by Fulmer. All were in favor.

L. Adjournment

Dodge moved and Welcher seconded to adjourn the meeting. All were in favor. Alessio adjourned the meeting at 8:05 pm

Respectfully submitted,

Dorothy Morgan
Clerk to the Board of Trustees

REGULAR MEETING: JUNE 6, 2007. The nominating committee will need to be appointed.