

LIVERPOOL PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
Liverpool Public Library - CCR  
August 7, 2002

Trustees present: Fulmer, Alessio, Ward, Dunstone, Spadafore, Spado and Berryhill.

Staff: Nottingham, Director, and Morgan, Clerk to the Board.

Others: staff and public.

**Regular Meeting**

President Fulmer called the meeting to order at 7:00 p.m.

Salutation to the United States Flag

Fulmer administered the Oath of Office to Marlene Ward who will serve a five-year term from July 1, 2002 through June 30, 2007. The Oath was signed by Fulmer and notarized by David Fulton, Reference Librarian and Notary Public Officer.

The Correspondence folder was circulated among the Board for its review.

*Open Forum*

Dailey: Teen Community Bookmark Reception at the library on August 14, 2002.  
Jean Armour Polly: Japanese delegation's visit to the library

*Consent Agenda*

Approval of July 3 2002, Reorganization/Regular Board Meeting Minutes  
Approval of Monthly Bills for 7/3/02, 7/10/02, 7/16/02, 7/25 and 8/1/02  
Ward moved and Spadafore seconded to approve the items under Consent Agenda. All were in favor.

*Reports to the Board*

Treasurer's report

The Board received copies of the May 31, 2002, Expenditure and Revenue report.  
Dunstone reported on the library's financial status.

President's report

Fulmer expressed her appreciation to the Board and staff for their thoughts and cards during her absence.

Director's report

In addition to the written report

- July's monthly circulation statistics showed a 5% increase.
- New York State Retirement bill received in the amount of \$65,000

OCPL & Advisory Board

- Nottingham reported that OCPL was looking to Metronet to replace the 56K frame relay lines they currently use for the Dynix system. The next integrated

library system will be web based and the intent is to have the library be a portal to the Internet. Unless Metronet plans change, it will not be a means of connectivity for a web-based system.

The Board received copies of a recommended Plan and Process for the Director's Search.

*Board Forum*

- Ward reported on her visit with Nottingham to Lockheed Martin for special project funding.
- The Board was in agreement that letters signed by the Board will be written to the local newspapers endorsing the building project and clearing up misinformation about the project.

*Executive Session*

President Fulmer stated that the Board has need to enter into executive session for an individual personnel matter related to the Director's Search and legal matters with probable action to follow.

Spadafore moved and Spado seconded to enter into executive session for the purpose stated by Fulmer. All were in favor. An executive session was declared at 7:25 p.m. Alessio moved and Berryhill seconded the Board return from executive session at 8:12 p.m.

Alessio moved and Berryhill seconded that the Board announce the vacancy for the Director position created by the retirement of Sharon Nottingham.

On the motion: 7 ayes, 0 nays; motion carried

Berryhill moved and Spadafore seconded that the Board adopt the Plan and Process for the Search for the Director as amended.

On the motion: 7 ayes, 0 nays; motion carried

Ward moved and Dunstone seconded that the Board establish for the Director position, grade 17, a salary range of \$60,000-\$75,000.

On the motion: 7 ayes, 0 nays; motion carried

*Adjournment*

Spado moved and Dunstone seconded to adjourn the meeting. All were in favor. Fulmer adjourned the meeting at 8:20 p.m.

Respectfully submitted,



Dorothy Morgan  
Clerk to the Board of Trustees

**Next Regular Board Meeting: Wednesday, September 4, 2002, at 7:00 p.m.**