MINUTES
REGULAR MEETING OF THE
LIVERPOOL PUBLIC LIBRARY
AUGUST 7, 2008

Trustees present: Alessio, Spadafore, Spado, Welcher, and Dodge
Excused: Dunstone
Staff: Dailey, Director and Morgan, Clerk to the Board
Others: Staff, Agnes Benfey, member Friends of the Library

REGULAR MEETING
A. Call to order
President Alessio called the regular meeting to order at 6:30 pm.

B. Salutation to the United States Flag.

C. Correspondence: Correspondence circulated amongst the Board. Included in the distribution were the New York State Library Assistants' Association (NYSLAA) and the American Library Association (ALA) Annual Conference Reports.

D. Staff Reports: Linda Meyer, Youth Services Supervisor, and Amber Basham, librarian working in the Youth Services Department reported on the Summer Reading Program and Teen Services. Basham also reported on the teen training workshops that she had attended. Some of the statistics noted included the following:

- Summer Reading Club online pilot project: 50 children read 955 books
- Summer Reading Club signup: 1200 children read 21,301 books
- Teens: of the 9 programs offered 70 teens participated in the teen summer programs

E. Agenda Changes
No.

F. CONSENT AGENDA
1. Approval of July 2, 2008 Reorganization/Regular Board Meeting Minutes
2. Approval of Monthly Bills for July.
Spadafore moved and Spado seconded to approve the Consent Agenda. All were in favor.

Dailey informed the Board that in the future any appointments of staff will be included under the Consent Agenda.

G. REPORTS TO THE BOARD
1. Treasurer's report.
The Board received copies of the July 23, 2008, Expenditure and Revenue Reports. In Dunstone's absence, Morgan reported on the library's financial status.

2. President's report
No report.

3. Director's report

- Working through some quotes to enhance the security system by purchasing two cameras for entrances.
- Joyce Latham, OCPL Executive Director will be leaving her position by mid-August. The OCPL Board has decided to expand the Search Committee to include community organizations. Pat Infantine, Manlius Director will represent the Onondaga County Suburban Libraries (OCSL).
- Members are still working on the Memo of Understanding.
- Members of the OCPL Board including President Dick Strauss attended a recent OCSL Meeting. Also attending was county budget analyst, Michelle Mignano. Ms. Mignano is a graduate of Liverpool High School.
- NYLA is in Saratoga November 5-8, 2008. Early bird registration is August 15. Any trustee interested in attending should contact Morgan.
- Staff Picnic is August 15 at 4:00 p.m. at Willowbay Park. Board members are invited.
- Liverpool Public Library Board of Trustee Retreat is scheduled for September 27 at the

Long Range Plans, which will be discussed during the Retreat. Welcher will be working with Dailey on the Agenda.

G. Items for Discussion and Action
No items.

H. Open Forum
No report.

I. Board Forum

- Welcher asked about the renewal process for local holds.
- Dailey reported on the plans are for Sharon Fulmer's memorial.
- Spado asked if the library board has ever hired an auditor separate from the school district? No one could remember that happening.

EXECUTIVE SESSION
President Alessio stated the need for executive sessions for consideration of a particular legal matter, contract negotiations, and the trustee vacancy candidates with no action to follow. He also stated the need for an executive session to discuss the appointment of legal counsel for the library with action to follow.
Spado moved and Spadafore seconded to conduct an executive session for the purposes stated by Alessio. All were in favor. Alessio declared an executive session at 7:03 p.m. Jean Armour Polly, Assistant Director, and Dorothy Morgan, Business and Employee Resources Administrator were asked to remain for the executive sessions.
Welcher moved and Spadafore seconded to return from executive session at 7:27 p.m. All were in favor.
ACTION: Spadafore moved and Dodge seconded to accept the offer and proposal of Costello, Cooney, and Fearon, LLP for legal services to the library, at the posted regular hourly billing rates. All were in favor.
President Alessio signed the proposal received which acts to constitute the agreement for legal services between the Liverpool Public Library and Costello, Cooney, and Fearon, LLP.

President Alessio stated the need for an executive session for the director's evaluation with no action to follow. Spadafore moved and Welcher seconded to enter into executive session for the purpose stated by Alessio. All were in favor. Alessio declared an executive session at 7:50 p.m. Welcher moved and Dodge seconded to return from executive session at 8:45 p.m. and adjourn the meeting. All were in favor.

J. Adjournment
President Alessio adjourned the meeting at 8:45 p.m.

Respectfully submitted,

Dorothy Morgan

Dorothy Morgan
Clerk to the Board of Trustees

REGULAR MEETING SEPTEMBER 3, 2008 @ 6:30 p.m.