

MINUTES  
REGULAR MEETING OF THE  
LIVERPOOL PUBLIC LIBRARY  
SEPTEMBER 3, 2008

Trustees present: Alessio, Spadafore, Spado, Welcher, and Dodge.

Excused: Dunstone

Staff: Dailey, Director and Morgan, Clerk to the Board

Others: Staff; candidates that will be interviewed for the trustee position to fill the vacancy on the Board: Natalie Scavone, Molly English-Bowers, Kelly Exware.

Dr. Gary Cifra, applied for the position and was in attendance.

REGULAR MEETING

A. Call to order

President Alessio called the meeting to order at 6:30 p.m. The trustees were introduced to the candidates.

B. Salutation to the United States Flag.

C. Correspondence circulated amongst the Board.

D. Staff Reports

Morgan reported on the new acquisitions database for acquiring and receiving print and non-print material using Title Source 3.

Polly informed the Board about the new weather station that has been installed on the roof that soon will be interfaced to the library's website.

E. No Agenda Changes

F. Consent Agenda

1. Approval of August 6, 2008, Regular Board Meeting Minutes

2. Approval of Monthly Bills for August

3. Appointment of part-time page Olabisi Anjorin

Spado moved and Welcher seconded to approve the Consent Agenda. Spadafore requested that the Board be introduced to Ms. Anjorin at a future Board meeting. All were in favor.

G. Reports to the Board

1. Treasurer's report

In Dunstone's absence Morgan reported on the August 28, 2008, Expenditure and Revenue Reports. Morgan informed the Board that she received notification from Debbie Onacki, OCPL's Business Office that New York State has deducted 2% from the projected cash grant of \$41,500 for member libraries, resulting in the amount of \$40,671. The State has also cut 6% from System funding, but this will not affect the System Cash Grant.

2. President's report

No report

3. Director's report/OCPL Board

- Σ Sharon Fulmer was awarded the Lifetime Service Award from OCPL's Advisory Council. There will be two plaques, one given to the library, the other to the Fulmer family. Richard Strauss, OCPL Board President and Adria Ripka, President of the Advisory Council will attend a Board Meeting to present the award to the library and the family. A presentation will be held at the October Board Meeting if Fulmer's family is able to attend. A more formal reception will be held during National Library Week.
- Σ Verbal agreement between the library and the union to broaden the sick leave donation procedures.
- Σ The building use agreement with the LCSD and the library will be discussed at a meeting with Mike Tremont, Dailey, Polly, and Morgan on September 8.

- Σ OCPL County has hired a financial consultant who will be doing a study called Cost Allocation relating to System Services. Dodge asked about what kind of services this covers. He also asked about the status of the backlog of delivery that was reported at a previous Advisory Council Meeting he attended.
- Σ Liz Loftus, OCPL Head of Branches has been appointed Interim Director until a new Executive Director is in place. A Search Committee has been formed.

#### H. Items for Discussion and Action

##### 1. Board Retreat Plans

Welcher and Dailey met to go over the Agenda for the morning of September 27 at the library. Welcher was asked to distribute the proposed Agenda to the Board.

##### I. Open Forum

Nothing to report

##### J. Board Forum

Welcher commented about how many services the Liverpool Public Library has compared to other libraries she has visited.

##### K. Executive Session

President Alessio stated the need to enter into executive session for the purpose of interviewing for the trustee position with action to follow.

Spadafore moved and Welcher seconded to enter into an executive session for the purpose stated by Alessio. All were in favor.

President Alessio called for an executive session at 7:05 pm.

Spadafore moved and Welcher seconded to return from executive session. All were in favor. The Board returned from executive session at 8:06 pm.

Dodge moved and Spado seconded to appoint Natalie Scavone to fill the Board vacancy until the next election in 2009. All were in favor.

President Alessio stated the need to enter into an executive session for the purpose of discussing the director's evaluation with no action to follow.

Spadafore moved and Welcher seconded to enter into an executive session for the purpose stated by Alessio. All were in favor.

President Alessio called for an executive session at 8:07 p.m.

Welcher made a motion and Spado seconded to return from executive session at 8:45 p.m. and adjourn the meeting.

##### L. Adjournment

President Alessio adjourned the meeting at 8:45 p.m. All were in favor.

Respectfully submitted,



Dorothy Morgan

Clerk to the Board of Trustees

NEXT REGULAR BOARD MEETING: Wednesday, October 1, 2008 at 6:30 p.m. in the Carman Community Room.