

MINUTES
REGULAR MEETING OF THE
LIVERPOOL PUBLIC LIBRARY
NOVEMBER 5, 2008

Trustees present: Alessio, Spado, Dunstone, Welcher, and Dodge

Excused: Spadafore, Scavone

Staff: Dailey, Director and Morgan, Clerk to the Board

Others: Staff members. Pat Swanson, President of the Friends of the Liverpool Public Library was also in attendance.

Adria Ripka, President of the Advisory Council of the Onondaga County Public Library awarded a Lifetime Achievement Award posthumously to Sharon Fulmer, Liverpool Public Library Board of Trustee. Fulmer's husband David and son Scott accepted the award. A plaque was also given to the library. A small reception was held before the regular meeting.

REGULAR MEETING

A. Call to order

President Alessio called the meeting to order at 6:35 p.m.

B. Salutation to the United States Flag.

C. Correspondence circulated amongst the Board.

D. Staff Reports: No reports.

E. Friends of the Library: Pat Swanson reported that the Friends are currently working on three programs: Little Bit of Liverpool Sale November 22 and 23, Holiday Shopping Extravaganza December 6, and the Annual Friends Open House December 12, 2008.

F. No Agenda Changes

G. Consent Agenda

1. Approval of October 3, 2008, Regular Board Meeting Minutes; Special Board Meeting Minutes of September 27, 2008

2. Approval of Monthly Bills for October

3. Appointment of a part-time page

Spado made a motion and Welcher seconded to approve the Consent Agenda. All were in favor.

H. Reports to the Board

1. Treasurer's report

Dunstone reported on the library's financial status from expenditure and revenue reports received through October 31, 2008.

2. President's report: No report.

3. Director's report

Σ Met with the Citizens Group to discuss the promotion of the library and the operating budget for 2009-2010.

H. Items for Discussion and Action

1. Approval of the CSEA tentative agreement

Upon notification by the CSEA Representative that the bargaining unit membership has voted to approve the tentative agreement executed on October 28, 2008, and effective July 1, 2008 through June 30, 2011 between the Liverpool Public Library and the Civil Service Employees' Association, Inc. (Liverpool Public Library Unit) and, the Board of Trustees having reviewed the tentative agreement and deliberated regarding same, be it hereby

RESOLVED, that upon the recommendation of the director, the Board of Trustees of the Liverpool Public Library approves and ratifies the tentative agreement and, upon approval of same as to form and content by the counsel for the Library, authorizes the Director of the Library and President of the Board to execute the 2008-2011 agreement between the parties.

Unit employees shall receive the following raises to their current base salary:
Effective July 1, 2008, a percentage increase of three and nine-tenths percent. (3.9%)
Effective July 1, 2009, a percentage increase of three and eight-tenths percent (3.8%)
Effective July 1, 2010, a percentage increase of three and seven-tenths percent (3.7%)
Retroactivity to be paid to those unit employees on the Library payroll on the date this Agreement is executed.

Spado made a motion and Welcher seconded to approve the CSEA tentative agreement as noted. No discussion.

On the motion: 5 ayes, 0 nays; motion carried

2. Approval of non-bargaining unit employees' raises and benefits

RESOLVED, that upon the recommendation of the Director, the Board of Trustees of the Liverpool Public Library hereby approves and authorizes the salary adjustments and benefits, effective July 1, 2008, for the non-bargaining unit employees noted as follows:

- To approve the salaries and benefits for management and the hourly wages for substitutes at the same rate as the recently approved contract each year for the duration of the contract retroactive from July 1, 2008.

Dodge made a motion and Spado seconded to approve the non-bargaining unit employee's raises and benefits as noted. No discussion.

On the motion: 5 ayes, 0 nays; motion carried.

3. Approval of Salary Schedule for 2008-2009

Dunstone made a motion and Dodge seconded to approve the salary schedule as submitted. The schedule is a salary range for each job title and is a requirement of Civil Service that requires Board approval.

On the motion: 5 ayes, 0 nays; motion carried.

4. Security Cameras: IP (Internet Protocol) based Video Security System

Dunstone made a motion and Welcher seconded to authorize the Director to enter into competitive bidding in accordance with section 103 of the General Municipal Law for the purchase and installation of an IP-based Video Security System. Use of State Contract pricing if available was mentioned. Discussion followed.

On the motion: 5 ayes, 0 nays; motion carried.

5. Policy for Second Reading: Internet Public Use

Welcher made a motion and Dodge seconded to approve the second reading and final adoption of the Internet Public Use Policy with the addition of a fuller citation of the law. No further discussion.

On the motion: 5 ayes, 0 nays; motion carried.

6. Long Range Plans 2009-2011

Dodge made a motion and Welcher seconded that the Board accepts the Operational Actions and Activities of the Long Range Plan as submitted.
All were in favor.

7. Budget goals, considerations & recommendations for fiscal year 2009-2010

The Board was in consensus that fund balance be used as a revenue source to help lower the tax levy. Discussion followed regarding how important it is to make the community aware of how relevant the library is in times of the current economic situation. Recommendations included looking at each line-item expenditure very closely, demonstrating needs, while working on a tight but fiscally sound budget.

I. Open Forum

No report.

J. Board Forum

Discussion relating to the acquisition of the security cameras ensued. The Board will receive the information from vendors prior to approval.

K. Executive Session

President Alessio stated the need to enter into executive session for the purpose of the director's evaluation with no action to follow.

Dodge made a motion and Welcher seconded to enter into an executive session for the purpose stated by Alessio. All were in favor.

The Board entered into an executive session at 7:18 pm.

Welcher made a motion and Spado seconded to return from executive session at 8:35 p.m. and adjourn the meeting. All were in favor.

L. Adjournment

President Alessio adjourned the meeting at 8:35 p.m.

Respectfully submitted,



Dorothy Morgan

Clerk to the Board of Trustees

NEXT REGULAR BOARD MEETING: Wednesday, December 3, 2008 at 6:30 p.m. in the Carman Community Room.