

LIVERPOOL PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
Liverpool Public Library - CCR  
November 6, 2002

Trustees present: Fulmer, Ward, Dunstone, Spadafore, Spado, Berryhill.  
Alessio arrived at 7:10 pm.

Staff: Nottingham, Director; Dailey, Administrator for Public Services; Morgan, Clerk to the Board.

Others: public and staff

**Regular Meeting**

President Fulmer called the meeting to order at 7:00 p.m.

Salutation to the United States Flag

*Open Forum*

Armond Cannella spoke of concerns he had about the library's budget.

*Consent Agenda*

Approval of October 2, 2002, Regular Board Meeting Minutes.

Approval of monthly bills for October.

Spado moved and Ward seconded to approve the items under Consent Agenda. All were in favor.

*Reports to the Board*

Treasurer's report

The Board received copies of the August 31, 2002, Revenue and Expenditure Report.

Dunstone reported on the library's financial status as of this report.

Director's report

Dailey submitted a report for Nottingham. In addition to the written report:

- the smell of wood smoke inside the library from the wood burning stove next door.
- status of quotes for roof maintenance
- NYLA staff reports found in the monthly report folder on the library's First Class email

OCPL & Advisory Board

Advisory Board's next meeting is scheduled for November 12, 2002.

*Items for Discussion and Action*

Approval of salary schedule effective 7/1/02

Berryhill moved and Spadafore seconded to approve the salary schedule as submitted.

On the motion: 7 ayes, 0 nays; motion carried

Approval of Board Budget Schedule for 2002/2003

Ward moved and Spado seconded to approve the budget schedule as submitted.

On the motion: 7 ayes, 0 nays; motion carried

*Board Forum*

- Spado acknowledged the Children's drop in programs for Mother Goose and Drop in for Crafts.
- Berryhill suggested the Board consider conducting a special public budget meeting in January. Dailey was asked to look into this possibility and report back to the Board in December.
- The Board asked Dailey to invite Joan Christensen, newly elected State Assemblywoman, to the library.
- President Fulmer, on behalf of the Board, recognized Nottingham's service and dedication to the library for the past four years and presented her with a gift. Nottingham expressed her appreciation to the Board for the wonderful relationship she has shared with them as well.

*Executive Session*

President Fulmer stated that the Board had need to enter into executive session for an individual personnel matter and other personnel matters as they relate to the budget. Ward moved and Dunstone seconded to enter into executive session for the purposes stated by Fulmer. All were in favor. An executive session was declared at 7:38 p.m.

*Recommendation*

That Director Nottingham remain for executive session. Dailey, Administrator for Public Services and Morgan remain for parts of the executive session.

Spado moved and Ward seconded the Board return from executive session at 8:10 p.m.

The following motion was made by Ward and seconded by Spado.

- ❖ **Motion**, that the Board of Trustees of the Liverpool Public Library approve the library director salary at \$64,500.

On the motion: 7 ayes, 0 nays; motion carried

An Offer of Appointment was signed by President Fulmer and accepted by Elizabeth J. Dailey.

Dunstone moved and Spado seconded to adjourn the meeting. All were in favor.

*Adjournment*

Fulmer adjourned the meeting at 8:12 p.m.

Respectfully submitted,



Dorothy Morgan

Clerk to the Board of Trustees

**Next Regular Board Meeting: Wednesday, December 4, 2002, at 7:00 p.m.**