

**LIVERPOOL PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Liverpool Public Library - CCR
June 4, 2003**

Trustees present: Alessio, Ward, Dunstone and Spadafore. Fulmer arrived at 7:10 pm.

Excused: Spado and Berryhill.

Staff: E. Dailey, Director; Morgan, Clerk to the Board.

Others: public and staff

Regular Meeting

In President Fulmer's absence, Alessio called the meeting to order at 7:00 pm

Salutation to the United States Flag

Staff Reports

Sprague

press clippings were circulated

Long Range Planning update

Upcoming programs being held at the library:

- Author visit on June 30 at 7:00 pm. – Diana Abu-Jaber
- "The Library is Going to the Dogs" June 14, 1:00 pm – 4:00 pm
- Health Fair on June 21 11:00 am – 1:00 pm

Consent Agenda

Approval of May 7, 2003, Regular Board Meeting Minutes.

Approval of monthly bills for May.

Ward moved and Dunstone seconded to approve the items under Consent Agenda.

On the motion: 4 ayes, 0 nays; motion carried

Reports to the Board

Treasurer's report

No new revenue or expenditure reports received. Dunstone explained that the school district is reorganizing and in the process of getting things up to date. The Business Manager will be sending us various reports that will assist us with our revenue projections.

Director's report

In addition to the written report:

- Based on the consensus of the Board from the May Board Meeting, the 2003-04 contingency *appropriation* budget will be the same as the 2002-03 previously approved budget of \$3,226,500.00. Dailey received the legal basis for this from the library's attorney.
- Bob Rowe from Ladd's Agency continues each year to investigate competitive pricing and found lower costs with the same coverage from a new carrier Utica National.

OCPL & Advisory Board

Patricia Mautino, OCPL Trustee, was in attendance as OCPL's liaison to the library. She reported on various news from OCPL. Discussion followed regarding Liverpool Public Library's concerns for a new integrated library system.

Fulmer arrived to continue the meeting and called for an Agenda change moving Print Management to the first item under H Items for discussion and action.

Items for Discussion and Action

Print Management

Jean Armour Polly and Rick Fensterer demonstrated a new print cost recovery system that could be installed at the library. Discussion followed.

Ward moved and Spadafore seconded to authorize the Director to review and set rates for public computer printing, with annual review.

On the motion: 5 ayes, 0 nays; motion carried

Board Nominating Committee

President Fulmer appointed Ward and Alessio to work on the Nominating Committee for the 2003-04 new slate of officers for the Library Board. The Reorganization Meeting is July 2, 2003.

Second reading of the Acceptable Use Policy for the Internet

Ward moved and Spadafore seconded to approve for second reading and final adoption the policy as submitted.

On the motion: 5 ayes, 0 nays; motion carried.

Setting procedures for Open Forum

Discussion followed regarding examples of how other organizations deal with procedures for Open Forum. Dailey was asked to contact the Liverpool Central School District to see if it has any policies or procedures already in place. The Board will discuss this further next month.

Libraries: An American Value

Spadafore moved and Ward seconded to re-adopt the brochure called Libraries: An American Value that was first adopted by the Board on May 5, 1999.

On the motion: 5 ayes, 0 nays; motion carried.

Open Forum

- Armond Cannella asked if the library has looked into the Linux Operating System verses the library's current Window's Operating System. Dailey explained that the System had been evaluated by the library's computer department, however it is not being used. The library continues to look at Open Source Systems whenever applicable.

Board Forum

Ward received several positive comments from the community on how good the library's roof looks since it was cleaned.

Ward commented on how pleased she was with the positive turnout for the LCSD's annual budget vote.

Adjournment

Spadafore moved and Ward seconded to adjourn the meeting. All were in favor. Fulmer adjourned the meeting at 7:52 pm

Respectfully submitted,

A handwritten signature in cursive script that reads "Dorothy Morgan". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Dorothy Morgan
Clerk to the Board of Trustees

Next Reorganization and Regular Board Meeting: July 2, 2003 @ 7:00 p.m.