

**MINUTES
PUBLIC HEARING/REGULAR MEETING
LIVERPOOL PUBLIC LIBRARY
MAY 4, 2011**

Trustees present: Spadafore, Alessio, Spado, Dodge, Dunstone, and Ward.

Excused: Scavone

Staff: Polly, Director; Morgan, Clerk to the Board

Others: staff members, Mary Toscano, President of the Friends of the Library, Kati Asbury, young adult Liverpool resident.

PUBLIC HEARING

The Board of Trustees of the Liverpool Public Library conducted a Public Hearing to discuss the expenditure of Library funds for the fiscal year 2011-2012, and the budgeting thereof. Spadafore opened the Public Hearing at 6:30 p.m. No questions or concerns raised.

Ward made a motion and Dodge seconded to close the Public Hearing 6:31 p.m. All were in favor.

Spadafore closed the Public Hearing at 6:31 p.m.

REGULAR MEETING

A. CALL TO ORDER

Spadafore called the regular meeting to order at 6:31 p.m.

B. SALUTE TO THE FLAG.

K. Asbury led the Board in the Salute to the Flag.

President Spadafore asked for a moment of silence in memory of Roberta (Bobbi) Varney who passed away on April 16. Varney volunteered as a Friend of the Library. She was very active in the many Friends' functions that benefited the library. Spadafore spoke very highly of her dedication to the Library.

C. CORRESPONDENCE: no correspondence.

D. AGENDA CHANGES: no changes.

E. CONSENT AGENDA

1. Approval of April 6, 2011, Regular Board Meeting Minutes

2. Approval of Monthly Bills for April

3. Transfers

Spado made a motion and Ward seconded to approve the Consent Agenda. All were in favor.

F. REPORTS TO THE BOARD

1. Friends report: M. Toscano reported on the following:

- Thanked the trustees for their kind words about Bobbi Varney. The Friends are going forward with planning a Dollars for Scholars scholarship in Varney's name.
- Annual Friends Dinner at the Ramada Inn on June 8th
- White Elephant Sale on April 30th was a big success.
- Drawing for a beautiful Adirondack chair. Tickets are available at the circulation desk. The chair was built by staff member Alan Napier.

2. Staff reports: Sue Estes, librarian reported on her large print book collection.

3. Treasurer's report: The Board received copies of the April 28, 2011, Expenditure and Revenue Reports. Dunstone reported on the library's financial status.

4. President's report: Spadafore acknowledged the many donations that have been received from all over the country in memory of Bobbi Varney. Spado reported that her son Eric was nominated for the Liverpool Sports Hall of Fame.

5. Director's report: In addition to the written report:

- A large poster board entitled "What can we do to make the library better?" was shown to the Board. It was hung on the wall in the lobby during National Library Week. A multitude of post it notes were attached with comments written by the public.
- Pictures of "Royalty Day at the library" on April 28th circulated amongst the Board. The day was celebrated in honor of the Royal Wedding.

- At the April 6th Board Meeting, the trustees asked Polly to research the concern of whether there should be a policy adopted by the Library Board that would guarantee a certain level of benefits and salary to non-bargaining union employees, specifically management employees of the Library. The response from the library's attorney was that the best practice would be that the Library Director could make recommendations on an annual basis concerning the salary and benefits for non-unit employees.
- The model train's caboose was shown to the Board. Things are moving along with the installation of the train being installed in the Children's Room over the picture book area. There will be a grand unveiling on May 16th.

6. OCPL report

Dodge and Polly reported on the April 13th OCPL Board Meeting. Some of the highlights included: discussion on the OCPL Plan of Service, 2012 budget goals, Staff Development Day on May 6th, a new Board member pending approval from the County Executive, Bob Manning's report, and the meetings being held with county legislators.

G. ITEMS FOR DISCUSSION AND ACTION

1. Comments from Public Hearing

No comment.

2. Policies for Second Reading

- Circulation Policies

Dodge made a motion and Spado seconded to approve the Circulation Policies for Second Reading and final adoption. All were in favor.

- Copyright Law

Ward made a motion and Dunstone seconded to approve the Copyright Law Policy for Second Reading and final adoption. All were in favor.

- Internet Use

Dunstone made a motion and Dodge seconded to approve the Internet Use Policy for Second Reading and final adoption. All were in favor.

H. OPEN FORUM: Mary Toscano asked why the library decided to purchase the MediaBank DVD machine rather than leasing it as first proposed. Polly explained the challenges that arose with regards to the leasing company's requirements.

Toscano thanked Polly for moving the tables in a different location, which opened up better access to the volunteer room for moving boxes and bins filled with books. It also enabled a clearer path for UPS and Fedex deliveries.

I. BOARD FORUM: Spado thanked the Friends and the staff for the donations to Jesus Christ Superstar In Concert. The Liverpool Community Chorus is presenting the program with the Liverpool Central School's Fine Arts Department on May 6 & 7, 2011 at 7:30 pm at the Liverpool High School Auditorium.

J. ADJOURNMENT

Alessio made a motion and Spado seconded to adjourn the meeting. All were in favor.

Spadafore adjourned the meeting at 7:05 p.m.

Respectfully submitted,



REGULAR MEETING JUNE 6, 2011