

**MINUTES
REGULAR MEETING
LIVERPOOL PUBLIC LIBRARY
CARMAN COMMUNITY ROOM
APRIL 3, 2013**

Trustees present: Spadafore, Spado, Dunstone, Dodge, Scavone, and Ward
Excused: Alessio
Staff: Polly, Director; Morgan, Clerk to the Board
Others: Staff

REGULAR MEETING

A. CALL TO ORDER

Spadafore called the regular meeting to order at 6:31 pm.

B. SALUTE TO THE FLAG: D. Towlson was asked to lead the Board in the Salute to the Flag.

C. CORRESPONDENCE: correspondence circulated amongst the Board.

D. AGENDA CHANGES: no changes

E. CONSENT AGENDA

1. Approval of March 6, 2013 Regular Board Meeting Minutes
2. Approval of Monthly Bills for March

Scavone made a motion and Dunstone seconded to approve the Consent Agenda. All were in favor.

F. REPORTS TO THE BOARD

1. Staff Report: D. Towlson, Public Information Specialist and Community Relations Coordinator gave a report to the Board highlighting upcoming programs and events that can be found in the new Program Guide.

2. Treasurer's report.

Dunstone reported on the library's financial status based on the expenditure and revenue reports through March 29, 2013.

3. President's report: Polly and Spadafore will be attending a Nonprofit Collaborations and Strategic Partnerships Symposium on April 26, 2013 presented by the Central New York Community Foundation.

In discussing the importance of strategic partnerships and better positioning the library in the community, Ward mentioned that several years ago (possibly in the late 1970s early 1980s) she remembers that the Town of Salina would appropriate a donation to the Liverpool Library in its annual budget.

4. Director's report: in addition to the written report

- lobby book sale netted over \$2,300; wishing well made over \$50.00
- letter received from Senator David Velesky with information that the finalized New York State Budget includes a 4.9% increase in state aid funding for libraries and reauthorizes \$14 million in public library construction aid money.
- the Board received postcard reminders of the upcoming OCPL Trustee Orientation Workshop.
- the Irish Cultural Society presented the library with autographed books on Irish history that will be added to the collection.

5. OCPL/Advisory Board Meeting: Dodge reported on the March OCPL Board Meeting.

G. ITEMS FOR DISCUSSION AND ACTION

1. Board Policy for Second Reading: Security Camera

Scavone made a motion and Spado seconded to approve the Security Camera Policy for second reading and final adoption with a recommended word change. All were in favor.

2. Summer Reading Fine Amnesty

The Board received copies of OCPL's 2013 Summer Reading Program Fine Amnesty Memo. Polly submitted a proposal that included waiving a limited amount of fines for anyone (children, teens, and adults) enrolled and participating in the summer reading programs. Participants could have up to \$10 of their fines waived. Discussion followed.

Spado made a motion and Ward seconded to approve participation in OCPL's 2013 Summer Reading Program Fine Amnesty limited to children and teens, as they have in the past, with the provision that the fine waiver would not exceed \$20.00. All were in favor.

3. OCPL Out-of- System Borrower Card Proposal

The Board received copies of the original draft proposal from July 2012, which was accepted in principle in September 2012, as well as the March 6 and March 24, 2013 revised proposals. Polly informed the Board that a number of libraries expressed concern over the revisions and that a new proposal was in negotiation and should be forthcoming soon. The Board declined to vote on the March 6th and 24th proposals.

4. 2012 Annual Report

Copies of the report were made available at the Board Meeting.

Dodge moved and Dunstone seconded to accept the 2012 Annual Report with the recommended changes. All were in favor.

5. Budget Review for 2013-2014

The Board received a fourth draft of the budget with a revised narrative reflective of the changes since the last draft received in March.

Spado moved and Scavone seconded to adopt the proposed budget approving \$3,713,100.00 in expenditures to be voted on May 21, 2013. All were in favor.

H. OPEN FORUM: no report

I. BOARD FORUM: Natalie will not be in attendance at the May Board Meeting.

Polly showed the Board samples of the kitchen layout drawings she had received. Polly has received quotes for the kitchen renovation and the new carpet in the CCR. She will be receiving additional quotes for minor repairs to the CCR. This is all part of Assemblyman Roberts' member grant to the library.

J. ADJOURNMENT

Scavone made a motion and Dodge seconded to adjourn the meeting.

Spadafore adjourned the meeting at 7:38 p.m.

Respectfully submitted,



Dorothy Morgan
Clerk to the Board of Trustees