

MINUTES
REGULAR MEETING OF THE
LIVERPOOL PUBLIC LIBRARY BOARD OF TRUSTEES
APRIL 6, 2005

The regular monthly meeting of the Board of Trustees of the Liverpool Public Library was held on Wednesday, April 6, 2005, in the Library pursuant to due notice to trustees.

The following members were present: Fulmer, Dunstone, Spadafore, Spado, and Ward.

Staff: Dailey, Director, and Hewitt, Secretary to the Director

Others: Staff.

Agenda Item A – The Regular Meeting was called to order at 7:04 pm.

Agenda Item B – Salutation to the United States Flag

Agenda Item C – Correspondence folder circulated amongst the Board.

Agenda Item D – Staff Reports. Pam Sprague informed the Board about the scheduled events planned for the April 8th Community Coffee Hour. She also updated the Board on the progress of the two staff teams participating in the American Cancer Society's Relay for Life event in June. So far \$500 has been collected, Luminaries will be sold in May as part of the fund raising. She asked for their support.

Agenda Item E – Changes to the Agenda. On motion by Spado, seconded by Spadafore, an early Executive Session was included on the Agenda for the purpose of discussing the upcoming contract negotiations. The motion was approved unanimously.

Agenda Item F – Consent Agenda. Minutes of the Meeting of March 2, 2005; Bill lists for March. On motion by Dunstone, seconded by Ward, the Consent Agenda was approved unanimously.

Agenda Item G – Reports to the Board.

Agenda Item G.1 – Treasurer's report. No report.

Agenda Item G.2 – President's report. No report.

Agenda Item G.3 – Director's report. Dailey reported on the following:

- Update on the progress of the lighting project.
- Repairs to the steps for the Tulip Street entrance.

- Clough Harbour & Associates and Liverpool Public Library have signed a contract for design services regarding interior improvements,
- The success of Leg Day trip to Albany.
- Local meetings planned with elected officials.
- Answer to boards question provided by the New York State Committee on Open Government – it is acceptable for the trustees to have discussions and communicate via e-mail as long as a vote is not taken.
- New benches are ready to put out; gift forms are available for specifying attached memorial plaques on benches.
- Dailey will attend April's NYSALB conference.
- Reminder May 4th is Public Hearing followed by regular board meeting.

Agenda Item G.4 – OCPL & Advisory Board.

Ward reported on the recent meeting the Advisory Board had with Joyce Latham. Ward expressed a positive impression of this meeting and feels confident good things are coming with the planned campaign "For all the people, all the time."

Agenda Item H – Executive Session. President Fulmer stated the need to enter into Executive Session for the purpose of discussing the contract negotiations. On motion by Spado, seconded by Spadafore, an Executive Session was approved unanimously at 7:25 pm. The Board returned from Executive Session at 7:40 pm. No action was taken.

Agenda Item I – Items for discussion and action

Agenda Item I.1 – CSEA grievance appeal to Board

Pam Sprague, CSEA Unit President, filed an appeal to the Board. The appeal was in response to the Director's denial of the original grievance, regarding the compensation of staff members that were scheduled to work Sunday, December 26, 2004.

After consideration of the CSEA's Collective Bargaining Unit's grievance appeal to the Board, Spado moved that the Board deny the appeal. The denial is based on the consideration that Sunday, December 26, 2004, is not part of the Christmas holiday, but is a scheduled closing that according to the contract does not indicate or imply the staff should be paid. Ward seconded. On the motion to deny the grievance: 4 ayes. To sustain the grievance; 1 nay (Spadafore). 2 absent. Motion to deny the grievance appeal carried.

Agenda Item I.2 – Borrower Cards Policy for Second Reading On motion by Ward, seconded by Dunstone, the Borrower Cards Policy was approved unanimously.

Agenda Item I.3 – Remote Patron Access to Databases Policy for Second Reading. On motion by Ward, seconded by Spadafore, the Remote Patron Access to Database Policy was approved unanimously.

Agenda Item I.4 – Disaster Preparedness Plan. Spado requested an additional month to review the plan more fully. Ward recommended checking with the Village of Liverpool Fire Chief about including an offsite command center in the plan.

Agenda Item I.5 – Board Budget Schedule. On motion by Spado, seconded by Spadafore, the corrected/updated Board Budget Schedule was approved unanimously.

Agenda J – Open Forum. No report

Agenda K – Board Forum. Ward informed the Board there will be a presentation of the Village of Liverpool Comprehensive Plan on April 11th at 6 pm at the Village Hall.

Agenda L – Adjournment. President Fulmer adjourned the meeting at 7:50 pm.

Respectfully submitted,
Yvette M. Hewitt
Secretary to the Director