

MINUTES
LIVERPOOL PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
December 7, 2005

Trustees present: Alessio, Spadafore, Dunstone, Spado, Welcher, and Dodge.

Excused: Fulmer

Staff: Dailey, Director, and Morgan, Clerk to the Board

Others: staff

A community comment meeting was held before the regular meeting for the purpose of public input on the 2006/2007 budget. No one from the public was in attendance. No questions or concerns were posed from the staff.

REGULAR MEETING

Agenda Item A -- Alessio called the Regular Meeting to order at 7:05 pm.

Agenda Item B -- Salutation to the United States Flag

Agenda Item C -- Oath of Office. Alessio administered the Oath of Office to Timothy Dodge who was appointed to fill the vacant position previously held by Marlene Ward. Debbie Mickle notarized the Oath of Office.

Agenda Item C -- Correspondence folder circulated amongst the Board.

Agenda Item E -- Staff Reports

Sprague

- selling of poinsettia plants as part of the Annual Holiday Extravaganza fundraiser
- performance of Charles Dickens' at the library, Monday, December 5
- Mitten Tree is on display in the Carman Community Room at the library

Polly

- donation of headphones from Jet Blue

Agenda Item F -- No Agenda Changes.

Agenda Item G -- Consent Agenda

Minutes of the Meeting of November 2, 2005; Bill lists for November; Transfer as submitted

Spado made a motion; seconded by Welcher to approve the items under the Consent Agenda. Motion passed unanimously.

Agenda Item H -- Reports to the Board

Agenda Item H.1 -- Treasurer's Report. No report.

Agenda Item H.2 -- President's Report. Alessio reported the need to fill three positions from the Board: OCPL Advisory Board, internal Labor/Management, and for a task force that Dailey has planned on library service for the aging population. Alessio

appointed Spado who volunteered to take the position on the Labor/Management committee. Any trustee interested in the other positions should contact Alessio.

Agenda Item H.3 -- Director's Report

- Roof update. Dailey informed the Board of a phone call she received from Joan Christensen offering a \$50,000 grant from New York State towards needed roof improvements.
- The Board received draft copies of a Long Range Plan. It will be on the January Agenda for discussion and acceptance.
- Results of the community survey were discussed with focus on some customer service issues.

Agenda Item H.4 -- OCPL & Advisory Board. No report.

Agenda Item I -- Items for discussion and action

I.1. Community input and discussion of the 2006-2007 budget

No community input on the budget. The Board received draft copies of a proposed starting point budget. Dailey explained that she would continue to work on scrutinizing each line and bring another draft budget to review in January. Alessio requested information on a benchmark for salaries in New York State, Dunstone explained how the state equalization rate effects the Towns of Salina and Clay.

I.2 Approve January 1, 2006 Holiday. Spadafore motioned to approve January 1, 2006 as a paid holiday for staff; Welcher seconded the motion. The library will be closed and will open on January 2, 2006.

As soon as the union contract is ratified Dailey will present a 2006 holiday schedule for approval.

On the motion: 6 ayes; 0 nays; motion carried

I.3 Board Budget Schedule. Spado moved and Spadafore seconded to approve changing the March Board Meeting date from March 1 to March 8, 2006. The Public Information Meeting will be April 5, 2006. The Board schedule will be revised to reflect the change.

On the motion: 6 ayes; 0 nays; motion carried

I.4 Surplus items. Spado moved and Dunstone seconded to approve the surplus list of items as submitted.

On the motion: 6 ayes; 0 nays; motion carried

Agenda Item J -- Open Forum. Nothing to report.

Agenda Item K -- Board Forum. Spadafore informed the Board that the AFL-CIO has reserved the meeting room on December 28 to show a film about Wal-mart. Dailey confirmed that the organization and the use of the room fell within the Facilities Use Policy.

Agenda Item L -- Executive Session. Alessio stated the need to enter into an executive session for the purposes of a specific personnel matter, union contract, and discussion of the Director's evaluation with no action to follow. On motion by Spado, seconded by Spadafore, the board entered into an executive session at 7:50 pm. The Board returned from executive session at 8:45 pm.

Agenda Item L -- Adjournment. On motion by Spadafore, seconded by Welcher, the Board adjourned the meeting. Motion was approved unanimously. President Alessio adjourned the meeting at 8:45 pm. All were in favor.

Respectfully submitted,

Dorothy Morgan

Clerk to the Board

Next Regular Board Meeting January 4, 2006, in the CCR.