

MINUTES
LIVERPOOL PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
January 4, 2006

Trustees present: Spadafore, Dunstone, Welcher, and Dodge. Alessio arrived at 7:45 pm.

Absent: Spado

Staff: Dailey, Director, and Morgan, Clerk to the Board

Others: staff, John Tugaw.

REGULAR MEETING

Agenda Item A – In Alessio’s absence, Vice-President Spadafore called the meeting to order at 7:00 pm.

Agenda Item B -- Salutation to the United States Flag

Agenda Item C – Correspondence folder circulated amongst the Board.

Agenda Item D -- Staff Reports

Sprague

- Peak Performance Workshop January 5, 2006 at 7:00 pm at the library.
- Friends of the Library’s Annual Magazine and Paperback Sale January 14, 2006, 10:00 am to 1:30 pm.
- Continued work on the budget publicity

Agenda Item E -- Agenda Changes. Spadafore asked for a motion to move the Open Forum after the Consent Agenda. Dunstone made the motion and Dodge seconded to move Open Forum item after the Consent Agenda. Motion was approved unanimously.

Agenda Item F -- Consent Agenda. Minutes of the Meeting of December 7, 2005; Bill lists for December

Fulmer made a motion; seconded by Welcher to approve the items under the Consent Agenda. Motion passed unanimously.

Agenda Item G -- Open Forum. Mr. John Tugaw of Liverpool expressed his opinion about the showing of the Wal-mart film, The High Cost of Low Price, at the library. AFL-CIO sponsored the program. Tugaw felt the library should provide a balanced viewpoint.

Agenda Item H -- Reports to the Board

Agenda Item H.1 -- Treasurer's Report. Dunstone reported on the library’s financial status.

Agenda Item H.2 -- President's Report. No report.

Agenda Item H.3 -- Director's Report

- Annual statistics show a 5% increase in circulation over 2004, 10% increase in adult program attendance, and 8% increase in children's program attendance.
- American Library Association's mid-winter conference will be held in San Antonio in January, the annual conference in New Orleans in June, and the Public Library Association's bi-annual conference in Boston in March. Any trustee interested in attending should contact Dailey.

Agenda Item I -- Items for discussion

I.1. Roof report

Nicholas Signorelli, an architect with Ashley McGraw Architects, P.C., reported on a Facility Study that was prepared by his firm. It included a comprehensive study of some current concerns (roof leaks, ice dams and handicap entrance for Tulip Street) and for existing conditions of the main building components.

I.2 Continued budget discussion for 2006/2007. The Board received a second preliminary draft budget. Work will continue on revisions to the expenditure and revenue lines. A third draft will be presented for review at the February Meeting.

I.3 Long Range Planning Document. Dailey will present the Long Range Planning Report for acceptance in March. The Board received copies of the document in December.

Agenda Item J -- Executive Session. Alessio stated the need to enter into an executive session for the purpose of discussing the union contract with action to follow. On motion by Fulmer, seconded by Spadafore, the Board entered into an executive session at 8:00 pm. The Board returned from executive session at 8:20 pm. The following resolution was made by Spadafore and seconded by Fulmer:

Approval of CSEA Contract

Upon notification by the CSEA Representative that the bargaining unit membership has voted to approve the tentative agreement executed on November 30, 2005, and effective July 1, 2005 through June 30, 2008 between the Liverpool Public library and the Civil Service Employees' Association, Inc. (Liverpool Public Library Unit) and, the Board of Trustees having reviewed the tentative agreement and deliberated regarding same, be it hereby

RESOLVED, that upon the recommendation of the director, the Board of Trustees of the Liverpool Public Library hereby approves and ratifies the tentative agreement and, upon approval of same as to form and content by the counsel for the Library, authorizes the Director of the Library and President of the board to execute the 2005-08 agreement between the parties.

The following resolution was made by Spadafore and seconded by Dodge:

Approval of salary adjustments (non-bargaining unit employees)

RESOLVED, that, upon the recommendation of the Director, the Board of Trustees of the Liverpool Public Library hereby approves and authorizes the salary adjustments, effective July 1, 2005, for the non-bargaining unit employees noted as follows:

- to approve the salaries for management at the same rate as the recently approved contract each year for the duration of the contract retroactive from July 1, 2005.
- to approve the third floating holiday for management
- to approve the increase in hourly wages for substitutes at the same rate as the recently approved contract each year for the duration of the contract.

On the motions: 6 ayes, 0 nays; motions carried.

Agenda Item K -- Approval of 2006 Scheduled Closings. On motion by Spadafore, seconded by Dunstone, the list of the 2006 Scheduled Closings was approved. All were in favor.

Agenda Item L -- Board Forum. The Board discussed the meeting room policy as it relates to the use of the rooms by non-profit organizations. The Board discussed Ashley McGraw Architects and what projects they had worked on in the past.

Agenda Item M -- Executive Session. Alessio stated the need to enter into an executive session for the purpose of the Director's evaluation with no action to follow. On motion by Spadafore, seconded by Welcher, the board entered into an executive session at 8:40 pm. The Board returned from executive session at 9:15 pm.

Agenda Item N -- Adjournment. On motion by Dodge, seconded by Welcher, the Board adjourned the meeting. Motion was approved unanimously. President Alessio adjourned the meeting at 9:15 pm. All were in favor.

Respectfully submitted,



Clerk to the Board

Next Regular Board Meeting February 1, 2006, in the CCR.