MINUTES LIVERPOOL PUBLIC LIBRARY BOARD OF TRUSTEES MEETING FEBRUARY 1, 2006

Trustees present: Alessio, Dunstone, Fulmer, Spado, Welcher, and Dodge.

Excused: Spadafore

Staff: Dailey, Director, and Morgan, Clerk to the Board

Others: staff

#### REGULAR MEETING

Agenda Item A – Alessio called the meeting to order at 7:00 pm.

Agenda Item B -- Salutation to the United States Flag

Agenda Item C – Correspondence folder circulated amongst the Board.

Agenda Item D -- Staff Reports

*Sprague:* Liverpool Public Library features newly released films during the weekdays and Sunday cinemas.

*Polly:* Laurel Sharp conducted a Podcast of her musical story time. This Podcast feed was the first from a public library in Central New York.

Agenda Item E -- Agenda Changes. Alessio stated the need to include an Executive Session for the purpose of a legal matter. Fulmer made the motion and Welcher seconded to include an Executive Session on the Agenda. Motion was approved unanimously.

Agenda Item F -- Consent Agenda. Minutes of the Meeting of January 4, 2006; Special Board Meeting of January 18, 2006; Bill lists for January; transfer as submitted Spado made a motion; seconded by Dodge to approve the items under the Consent Agenda. Motion passed unanimously.

Agenda Item G -- Reports to the Board

Agenda Item G.1 -- Treasurer's Report. Dunstone reported on the library's financial status.

Agenda Item G.2 -- President's Report. No report.

Agenda Item G.3 -- Director's Report

- The library received a check for \$1,920 from E-rate towards telecommunications costs.
- OCPL Staff Development Day February 13, 2006.

- Dailey has been invited to speak at a workshop in Binghamton on Outreach Services.
- The library was a distribution point for Central New York Reads, the largest one book, one community program in New York State. CNY Reads provided the library with 20 free copies of the Central New York Reads selection. It is a "read it and pass it on" program.
- Update on the 23 Book Challenge program. Participation in the program as of January 31 was at 337.

# Agenda Item H -- Items for discussion

# H.1. Community Development Application

The Liverpool Public Library has been working with the Village on an application from the Onondaga County Community Development Fund. The library's project involved would be the handicap ramp for the Tulip Street Entrance. Dailey is asking for \$25,000 from this fund towards the cost.

Spado moved and Dunstone seconded to approve the application process. The motion was amended to include that Alessio will review and approve the completed application on behalf of the board.

On the motion: 6 ayes, 0 nays; motion carried.

### H.2. Facility Improvement update

More information was requested by the offices of Senator DeFrancisco and Assemblywoman Christensen regarding the status of the grant applications for the flat room replacement and the handicap ramp. Dailey will continue to update the Board as the process continues. Dailey met with Janice Matousek. LCSD Superintendent to discuss financing the needed facility improvements as outlined in the Liverpool Public Library's Facility Study from Ashley McGraw Architects, P.C.

#### H.3. Continued budget discussion for 2006/2007

The Board received a third preliminary draft budget. Discussion followed. The Board asked that more work be done to lower the tax levy to under 4%.

H.4. <u>Long Range Planning Document</u>. Fulmer moved and Welcher seconded to accept the Long Range Plans 2006-2008.

On the motion: 5 ayes, 1 abstention (Spado); motion carried.

H.5. <u>Annual Report.</u> Dunstone made a motion and Spado seconded to approve the 2005 New York State Annual Report for Public and Association Libraries.

On the motion: 6 ayes, 0 nays; motion carried.

Agenda Item 1. -- Open Forum. No report.

Agenda Item J. Board Forum. No report.

Agenda K. -- Executive Session. Alessio stated the need to enter into an executive session for the purpose of discussing a legal matter with no action to follow. On motion

by Spado, seconded by Welcher, the Board entered into an executive session at 7:40 pm. On motion by Spado, seconded by Dunstone, the Board returned from executive session at 8:10 pm.

Agenda Item L -- Adjournment. On motion by Fulmer seconded by Welcher, the Board adjourned the meeting. Motion was approved unanimously. President Alessio adjourned the meeting at 8:10 pm. All were in favor.

Respectfully submitted,

Darothy Morgan

Clerk to the Board

Next Regular Board Meeting March 8, 2006, in the CCR.