BOARD OF TRUSTEES MEETING  
Carman Community Room  
Wednesday, July 14, 2017 at 6:30 p.m.

REORGANIZATIONAL MEETING 2017-2018

A. CALL TO ORDER

B. SALUTE TO THE FLAG

C. OATH OF OFFICE: The Oath of Office will be administered to Dorianne Gutierrez, Yvette Hewitt, Mary Schapley

D. ELECTION OF OFFICERS: Budmen and Spadafore representing the Nominating Committee will present the slate of officers and appointments for 2017-2018.

E. APPOINTMENTS
   1. Financial Officer: TBD
   2. Clerk to the Board: Martina St.Leger
   3. Treasurer: Carol-Anne Mathews
   4. Internal Auditor: Sherry Chaar
   5. Official Newspaper: The Post Standard
   7. Record Access Officer/FOIL officer: Martina St.Leger
   8. Records Retention Officer: Martha Hopper

F. ADOPT 2018 ANNUAL CLOSING CALENDAR: Calendar was approved for First Reading in June with final adoption at the July Meeting

G. DESIGNATE MEETING DAYS

H. SET PETTY CASH-ON-HAND AMOUNT

I. SET MILEAGE REIMBURSEMENT RATE: The standard mileage rate for the use of a car (also vans, pickups or panel trucks) will be 53.5 cents per mile for the calendar year 2017. The standard mileage rate is likely to change on January 1, 2018.

J. APPROVAL OF CHASE AND KEY BANK WITH AUTHORIZED SIGNATURES

K. APPROVAL OF SALARY SCHEDULE: Civil Service Requirement

L. TRUSTEE AND ADMINISTRATOR POLICY AFFIRMATION AND DISCLOSURE STATEMENT: Annual Conflict of Interest Policy

M. ADJOURNMENT
REGULAR MEETING

A. CALL TO ORDER

B. CORRESPONDENCE

C. AGENDA CHANGES

D. CONSENT AGENDA
   1. Approval of June 14, 2017 Regular Meeting Minutes
   2. Approval of Monthly Bills for June

E. REPORTS TO THE BOARD
   1. Treasurer’s Report
   2. President’s Report
   3. Director’s Report
   4. OCPL Report

F. ITEMS FOR ACTION AND DISCUSSION
   1. Freedom of Information Policy for Second Reading and Final Approval.
   2. Credit Card Policy for Second Reading and Final Approval.
   3. Approval of the CSEA Contract effective July 1, 2017 through June 30, 2020
   4. Approval of non-bargaining unit employees’ (management & substitutes) raises and benefits

G. OPEN FORUM

H. BOARD FORUM

I. EXECUTIVE SESSION

J. ADJOURNMENT