



BOARD OF TRUSTEES MEETING
Wednesday, July 8, 2020 at 6:30 p.m.

Meeting will be live on the Library's You Tube channel

REORGANIZATIONAL MEETING 2020-2021

- A. CALL TO ORDER
- B. SALUTE TO THE FLAG
- C. OATH OF OFFICE: The Oath of Office will be administered to Ashley Gouger
- D. ELECTION OF OFFICERS: Hluchyj and Shapley representing the Nominating Committee will present the slate of officers and appointments for 2020-2021.
- E. APPOINTMENTS
 - 1. Clerk to the Board: Martina St.Leger
 - 2. Treasurer: Carol-Anne Mathews
 - 3. Independent Auditor: Insero & Co.
 - 4. Official Newspaper: The Post Standard
 - 5. Attorney: Robert Germain of Germain & Germain LLP, legal counsel, Labor Relations and employment matters
 - 6. Record Access Officer/FOIL officer: Martina St.Leger
 - 7. Records Retention Officer: Sheila Smith
- F. ADOPT 2021 ANNUAL CLOSING CALENDAR: Calendar was approved for First Reading in June with final adoption at the July Meeting
- G. DESIGNATE MEETING DAYS
- H. SET PETTY CASH-ON-HAND AMOUNT
- I. SET MILEAGE REIMBURSEMENT RATE: The standard mileage rate for the use of a car (also vans, pickups or panel trucks) will be 57.5 cents per mile for the calendar year 2020. The standard mileage rate is likely to change on January 1, 2021.
- J. APPROVAL OF CHASE AND KEY BANK WITH AUTHORIZED SIGNATURES
- K. APPROVAL OF SALARY SCHEDULE: Civil Service Requirement
- L. TRUSTEE AND ADMINISTRATOR POLICY AFFIRMATION AND DISCLOSURE STATEMENT:
Annual Conflict of Interest Policy
- M. ADJOURNMENT

Liverpool Public Library 2021 Scheduled Closings Calendar

New Year's Eve – Close at 5pm	Thursday, December 31, 2020
*New Year's Day	Friday, January 1, 2021
Easter Sunday	Sunday, April 4, 2021
*Memorial Day	*Monday, May 31, 2021*
day before Memorial Day	Sunday, May 30, 2021
*Independence Day	Monday, July 5, 2021
*Labor Day	Monday, September 6, 2021
*Thanksgiving	Thursday, November 25, 2021
*Christmas Eve	Friday, December 24, 2021
*Christmas Day	Saturday, December 25, 2021
* Paid holidays for staff.	

Scheduled Closings for Summer Sundays

2021: June 20, 27	July 4, 11, 18, 25
August 1, 8, 15, 22, 29	September 5

Board meetings Schedule for 2020/21:

Second Wednesday of every month at 6:30PM (unless otherwise noted)

2020:	2021:
July 14	January 12
August 11	February 9
September 8	March 9
October 13	April 13
November 10	May 11
December 8	June 8

LIVERPOOL PUBLIC LIBRARY SALARY SCHEDULE: FY 2020-21

GRADE	Full Time		Part Time		CIVIL SERVICE CLASSIFICATION
	SALARY RANGE		HOURLY RANGE		
1	\$21,476	\$21,931	\$11.80	\$12.05	Page
2	\$21,476	\$23,442	\$11.80	\$12.88	Library Clerk I
3	\$22,750	\$47,575	\$12.50	\$26.14	Custodial Worker I Guard
4	\$23,751	\$44,208	\$13.05	\$24.29	Library Clerk II
5	\$26,645	\$44,117	\$14.64	\$24.24	Custodian I
*					Library Clerk III
7	\$27,719	\$55,437	\$15.23	\$30.46	Graphics Technician
8	\$29,084	\$38,730	\$15.98	\$21.28	Public Information Assistant Account Clerk II
9	\$30,940	\$55,346	\$17.00	\$30.41	Librarian Assistant Custodian II
10	\$40,004	\$62,007	\$21.98	\$34.07	LAN Technical Support Specialist Librarian I Personnel Aide
11	\$38,457	\$65,010	\$21.13	\$35.72	Administrative Aide Public Information Specialist Supervisor of Security
12	\$42,006	\$56,839	\$23.08	\$31.23	Librarian II Personnel Analyst
13	\$46,501	\$66,867	\$25.55	\$36.74	Administrative Assistant Librarian III Systems Librarian
14	\$64,992	\$78,005	\$35.71	\$42.86	Assistant Library Director III
15	\$75,002	\$101,465	\$41.21	\$55.75	Library Director III

Approved by the Board of Trustees:

*Grade 6 contains one title that is no longer used at LPL

CONFLICT OF INTEREST POLICY

Policy adopted: 10.02.2013
Review date: 2016

Article I
Purpose

Section 1.1 Liverpool Public Library's Trustees and Administrators are responsible for administering the affairs of the Library honestly and prudently, and of exercising their best care, skill, and judgment for the benefit of the Library in furtherance of its mission.

Section 1.2 The purpose of this conflict of interest policy ("Conflicts Policy") Is to protect the interest of the Library when it is contemplating entering into a transaction or arrangement that might benefit the private interest of a Trustee or Administrator or an immediate family member of such individual. This Conflicts Policy is intended to supplement but not replace any applicable state laws or regulations governing conflicts of interest.

Article II Definitions

Section 2.1 A "conflict of interest" will be deemed to exist whenever

- (a) A Trustee or Administrator;
- (b) Any member of the Trustee's or Administrator's immediate family, or
- (c) Any organization of which the Trustee, Administrator, or immediate family member is an officer, director, member, partner, trustee, shareholder has, or reasonably expects to have, a substantial financial interest in any contract or transaction involving the Library or in any other matter to come before the Board of Trustees.

Article III
Disclosure Policy and Procedure

Section 3.1 Disclosure of conflicts of interest shall be made annually as specified in Article VI, below. In addition, if the occasion arises throughout the year, the material facts surrounding the conflict of interest shall be made to the President of the Board of Trustees, or other Board Officer, and the President or other Officer shall inform the other members of the Board prior to any action thereon. If the conflict of interest involves a contract or transaction that has not been brought before the Board, disclosure of the conflict of interest shall be made to the President or other Officer of the Board. The decision of the Board thereof on these matters will rest in their sole discretion, and their concern must be the welfare of the Library and the advancement of its mission.

Section 3.2 Transactions with parties with whom a conflicting interest exists may be undertaken only if all of the following are observed:

- (a) The conflict of interest is fully disclosed;

- (b) The person with the conflict of interest is excluded from the discussion and approval of such transaction;
- (c) A competitive bid or comparable valuation exists; and
- (d) The Board of Trustees or a duly constituted committee thereof has determined that the transaction is in the best interest of the Library.

Article IV

Violations of the Conflict of Interest Policy

Section 4.1 If the Board of Trustees has reasonable cause to believe that a person has failed to disclose a conflict of interest, it shall inform the person of the basis for such belief and afford the person an opportunity to explain the alleged failure to disclose.

Section 4.2 If, after hearing the response of the person and making such further investigation as may be warranted in the circumstances, the Board of Trustees or committee determines that the person has in fact failed to disclose an actual or possible conflict of interest, it shall take appropriate corrective action.

Article V

Records of Proceedings

Section 5.1 The minutes of the Board of Trustees shall contain:

- (a) The names of the persons who disclosed or otherwise were found to have an actual or possible conflict of interest, the nature of the Interest, any action taken to determine whether a conflict of interest was present and the Board's decision as to whether a conflict of interest in fact existed.
- (b) The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement and a record of any votes taken in connection therewith.

Article VI Annual Statements

Section 6.1 Each Trustee and Administrator shall annually sign a statement that affirms that such person:

- (a) Has received a copy of the Conflicts Policy;
- (b) Has read and understands the Conflicts Policy;
- (c) Has agreed to comply with the Conflicts Policy.

Section 6.2 In addition, any possible conflict of interest on the part of any Trustee or Administrator shall be disclosed to the other members of the Board and made a matter of public record through an annual procedure.



Annual Trustee and Administrator Policy Affirmation and Disclosure

Pursuant to the Conflict of Interest Policy ("Conflicts Policy") of Liverpool Public Library the members of the Board of Trustees and Administrators are annually required to affirm certain facts with relation to the Conflicts Policy and to disclose any possible conflict of interest.

Therefore, the undersigned affirms that:

They have received a copy of the Conflicts Policy;

They have read and understands the Conflicts Policy;

They agree to comply with the Conflicts Policy; and that

In addition, the undersigned hereby certifies that they are aware of no conflict of interest with the business of the Library except for the following:

(Insert "NONE" or state the general substance of any contract, transaction, or other act relating to or incidental to the operations conducted by the Library or any contract, transaction or act on behalf of the Library in which such individual or a member of such individual's immediate family is personally interested.)

The above affirmation and disclosure shall be filed with the Clerk to the Board of Trustees and retained with its corporate records.

(Signature)

(Print Name)

(Date)

(Check one)
Member, Board of Trustees

Administrator



REGULAR MEETING AGENDA

- A. CALL TO ORDER
- B. ACCEPT JUNE MEETING MINUTES
- C. CORRESPONDENCE
- D. AGENDA CHANGES
- E. REPORTS TO THE BOARD
 - 1. Financial Report
 - a. Approval of Monthly Bills for June 10, 2020 – July 8, 2020
 - 2. President's Report
 - 3. Director's Report
 - 4. OCPL Report
- F. ITEMS FOR ACTION AND DISCUSSION
 - 1. Personnel

 - 2. Surplus List

 - 3. Fines
- G. OPEN FORUM
- H. BOARD FORUM
- I. EXECUTIVE SESSION – *if needed*
- J. ADJOURNMENT



**MINUTES
BOARD OF TRUSTEES MEETING**

June 10, 2020

Held via Zoom Cloud Conferencing

Trustees present: Baker, MacLaughlin, Budmen, Gouger, Hluchyj, and Schapley.

Absent: Hewitt

**Staff: G. Wisniewski, Director; S. Reckhow, Asst. Director; S. Smith, Admin. Asst.;
M. St. Leger, Clerk to the Board**

Others: Dorothy Morgan, Consultant; Members of staff.

REGULAR MEETING

A. CALL TO ORDER

President Baker called the regular meeting to order at 6:34 p.m.

B. SALUTE TO THE FLAG

C. ACCEPT MAY MEETING MINUTES.

D. CORRESPONDENCE: none

E. AGENDA CHANGES: none

F. REPORTS TO THE BOARD

5. Financial Report

- The Board received the Budget Status Report through April. These reports were previously distributed electronically.
- Bank Statements through April 2020 with balance reconciliations from LCSD were received and reviewed by the library's business office. The bank statements from Chase and Key are received by LCSD District Treasurer with the reconciliations being done by LCSD Account Clerk. The statements were on hand if called upon for Board review.
- Gouger reviewed each invoice and corresponding account code prior to the meeting and recommended the board authorize payment of invoices dated May 28, 2020 through June 10, 2020. The Board also authorized account transfers.

Budmen seconded the motion.

Aye: Baker, MacLaughlin, Budmen, Gouger, Hluchyj, Schapley.

Final Resolution: Motion Carried

6. President's Report: Baker shared some comments regarding systemic racism. "The weeks have been troubling with systemic racism rearing its ugly head and folks out in the community supporting African Americans. I think it's important to take this time to recognize systemic racism is just that, a system which has been designed to oppress individuals in our community in ways which are insidious and covert. As this system has been in place for many years, we have developed unconscious bias which has impacted how we view, treat and interact with people of color.

Board members and staff should be aware of unconscious biases and work to resolve them through training and programs to bring awareness. It is my hope in doing this we will create a more diverse and inviting space for all members of our community regardless of race or ethnicity. The Liverpool Library supports the members of the community, reviewing the

current services and exploring additional programming to ensure we remain inclusive to all members of the community.”

Budmen loved Baker’s comments and wanted to take them a step further asking Wisniewski and Reckhow if the collection could be analyzed to insure it accurately reflects the community we serve and includes authors across the color spectrum. Wisniewski indicated an analysis can be done and while LPL presents a variety of diverse programming but could always do better to present programming that reflects more of our community as it changes. Librarians have been working on reading and viewing lists of items in the catalog to promote items currently in the collection. OCPL created an extensive list of items available throughout the library system. NYPL’s Schomburg Center posted a Black Liberation Reading List and LPL Librarians have been asked to review which titles we have, and which titles should be added to the collection.

7. Director’s Report

- Curbside pickup began June 1st and is going well. 383 patrons picked up items in the first 9 days, with 119 pickups in the last 3 days. This has turned out to be an extensive process, more than originally anticipated. Contact with the patrons to arrange hold pickup is time consuming, and the patrons appear to be very happy to be hearing from the library and looking forward to getting their items. Safety of staff and patrons remains a priority. We are looking for ways to safely increase the number of staff in the building to efficiently address the backlog of patron holds.
- June 29th will be the kickoff for summer reading. Staff is looking into ways to safely manage patron pickup of the kits.
- LPL will try to recoup some of the costs through the FEMA disaster recovery program related to covid-19. The minimum amount of reimbursement is \$3,300. We are compiling a list of all expenses related to covid-19 and will submit a request.
- All indications are the County will enter phase 3 soon with phase 4 to follow in late June or early July. Planning will begin for when and how we will open the building to the public and how to manage the number of patrons.
- Update on the school budget vote. Ballots will not be counted until June 16

4. OCPL Report: OCPL (and Baldwinsville) opened with curbside service on May 26th. LPL, Solvay and Lafayette opened on June 1, others June 8, with the remainder opening on June 15 for curbside pickup. Christian Zabriskie visited LPL recently.

G. ITEMS FOR ACTION AND DISCUSSION

4. Personnel Changes

RESIGNATION

Name	Position	Effective Date
Melita, Lorraine	Librarian I (PTAN)	6/1/2020

Motion to accept the personnel changes as presented by Hluchyj, second by Schapley.
Aye: Baker, MacLaughlin, Budmen, Gouger, Hluchyj, Schapley.
Final Resolution: Motion Carried

5. Repeal of Property Tax Cap Override

Whereas, the Liverpool Public Library Board of Trustees made a resolution to Override the Property Tax Cap for the 2019-2020 budget.

The Liverpool Public Library Board of Trustees hereby repeals the resolution dated February 12, 2020.

Motion by Budmen to repeal the tax cap override second by Hluchyj.

Baker, MacLaughlin, Budmen, Gouger, Hluchyj, Schapley Final Resolution:
Motion Carried

6. Board Nominating Committee for 2020-2021 officers
Hluchyj and Schapley were appointed to the Board Nominating Committee.
7. 2021 Closing Calendar
Motion to accept the policy for Second Reading and Final Approval by Gouger, second by Schapley.
Discussion followed. The union has asked to add Sunday, December 26th to the closing calendar. The day would not be a paid day off. Staff would use time off or take the day without pay. The board asked for further information and indicated there is usually a popular Boxing Day program. The request was submitted the day of the meeting and is not included in the first reading of the 2021 calendar. The union will be notified and may resubmit the request at a later time for consideration.
Aye: Baker, MacLaughlin, Budmen, Gouger, Hluchyj, Schapley.
Final Resolution: Motion Carried
8. ALA Code of Ethics Policy for Second Reading and Final Approval.
Motion to accept the policy for Second Reading and Final Approval by Schapley, second by MacLaughlin.
Aye: Baker, MacLaughlin, Budmen, Gouger, Hluchyj, Schapley.
Final Resolution: Motion Carried
9. ALA Bill of Rights Policy for Second Reading and Final Approval.
Motion to accept the policy for Second Reading and Final Approval by MacLaughlin, second by Budmen.
Aye: Baker, MacLaughlin, Budmen, Gouger, Hluchyj, Schapley.
Final Resolution: Motion Carried
10. ALA Freedom to Read Policy for Second Reading and Final Approval.
Motion to accept the policy for Second Reading and Final Approval by Gouger, second by Hluchyj.
Discussion followed. Budmen stated this is a statement, not a policy. She noted section 4 "*There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.*" Budmen is concerned by the narrative which follows each point as opinion, not a policy statement. Wisniewski encouraged the board to draft a letter of concern which would be sent to ALA. Alternatively the LPL Board could craft their own Freedom to Read Policy in lieu of using the ALA statement.
Aye: none
Nay: Baker, MacLaughlin, Budmen, Gouger, Hluchyj, Schapley.
Final Resolution: Motion Failed
11. ALA Freedom to View Policy for Second Reading and Final Approval.
Motion to accept the policy for Second Reading and Final Approval by MacLaughlin, second by Gouger.
Aye: Baker, MacLaughlin, Budmen, Gouger, Hluchyj, Schapley.
Final Resolution: Motion Carried
12. Grants. President Baker asked to have this item added to the agenda to start a discussion to explore options to increase funding for the library. There was a discussion. Wisniewski gave an update of current grant applications or intents to apply. Annually there are NYS Construction Grants, The Richberg Grant, and CNY Arts Grants. Our staff has been successful in receiving some grants from ALA to support programming. LPL is not always eligible for grants because it is not a 501c3.

H. OPEN FORUM: Wisniewski updated the board on the fines discussion from the May meeting. Several libraries are waiving fines through the end of the year with the intent of reinstating fines January 1, 2021. LPL has already removed fines from children and teen materials. Board may want to consider waiving the fines on Adult materials, books and media through the end of the year, but keep fines on other items from the library of things. Fines have already been waived across the board til July 1. Discussion followed. The board asked for additional information.

I. BOARD FORUM: Budmen talked about this week (June 8 – 12) being the 2020 Bresnahan Book Award week. Each day, one of the nominated books will be read by a guest which can be viewed on both LCSD and LPL websites. LPL Director Glenna Wisniewski read today's selected book, *The First Men Who Went to the Moon* - written by Rhonda Gowler Greene and illustrated by Scott Brundage. The winning book will be revealed on Friday. Check the LCSD website or LPL.org for a complete list of the books and find out which book has been selected as the recipient of the 2020 Bresnahan Book Award.

Baker shared one more thought with the board. She said that she collected this quote along her travels and that it speaks to her and reminds her to stand and not yield to the world's injustices.

“Sometimes we must interfere. When human lives are endangered, when human dignity is in jeopardy, national borders and sensitivities become irrelevant. Wherever men and women are persecuted because of their race, religion, or political views, that place must - at that moment - become the center of the universe.” — Elie Wiesel, *The Night Trilogy: Night, Dawn, the Accident*

J. EXECUTIVE SESSION –

Baker stated the need for an executive session to discuss a Legal Matter with no action to follow.

Budmen made a motion and Gouger seconded to move into executive session at 7:42 p.m. with no action to follow for the previously stated matter.

Aye: Baker, MacLaughlin, Budmen, Gouger, Hluchyj, Schapley.

Final Resolution: Motion Carried

Wisniewski, Reckhow, Smith and Morgan were asked to attend.

Budmen made a motion to return from executive session at 8:07 p.m., seconded by Gouger.

Aye: Baker, MacLaughlin, Budmen, Gouger, Hluchyj, Schapley

Final Resolution: Motion Carried

K. ADJOURNMENT: The meeting was adjourned at 8:09 p.m.

Respectfully submitted,



Martina St. Leger, Clerk to the Board

LIVERPOOL CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
April 30, 2020

Part A: Bank Reconciliation

ACCOUNT	BANK BALANCE	DEPOSIT IN TRANSIT	OUTSTANDING CHECKS	LEDGER BALANCE
JP MORGAN CHASE				
School Lunch XXX-XXX-0904	\$1,584,434.82	\$0.00	\$0.00	\$1,584,434.82
General MM XXX-XXX6768	\$8,256,408.25	\$0.00	\$0.00	\$8,256,408.25
Reserve MM XXX-XXX3311	\$15,504,464.72	\$0.00	\$0.00	\$15,504,464.72
General Disb. NOW XXX-XXX5257	\$4,753,136.63	\$0.00	\$0.00	\$4,753,136.63
Gen. Disbursing XXX-XXX1486	\$0.00	\$0.00	\$1,247,946.32	-\$1,247,946.32 (1)
Public Library savings XXX-XXX8316	\$760,503.69	\$0.00	\$0.00	\$760,503.69
Expendable Trust XXX-XXX7905	\$191,422.56	\$0.00	\$0.00	\$191,422.56
Capital Fund MM XXX-XXX8251	\$16,132,192.24	\$0.00	\$0.00	\$16,132,192.24
Benefit Funding Account XXX-XXX5230	\$50,000.00	\$0.00	\$0.00	\$50,000.00
CITIZENS BANK				
General Fund XXXXXX-162-4	\$4,276,251.10	\$0.00	\$0.00	\$4,276,251.10
M & T				
Capital Fund MM XXXXXXXXXX06329	\$652,401.91	\$0.00	\$0.00	\$652,401.91
General Fund MM XXXXXXXXXX05708	\$26,419,333.09	\$0.00	\$278.00	\$26,419,055.09
KEYBANK				
General fund XXX-XXX811-2	\$3,215,864.86	\$0.00	\$0.00	\$3,215,864.86
Public Library NOW XXX-XXX0061	\$740,283.18	\$0.00	\$0.00	\$740,283.18
TOTALS	\$82,546,697.06	\$0.00	\$1,248,224.32	\$81,298,472.74

- (1) The General Disbursement account is the account through which most district checks are paid. The account will reflect any outstanding checks and will show a negative general ledger balance. The money to cover the outstanding obligations is transferred into the NOW account by the district. The bank transfers money from the NOW account into the General Disbursement account as checks are presented for payment. District personnel ensure sufficient funds are available in the NOW account to cover checks clearing. JPMorgan Chase Bank requires an \$800,000 compensating balance in this account at all times and the two accounts will always have a combined balance of at least \$800,000 on this report.

TREASURER'S REPORT page 2

Part B: Cash Position by Fund

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
General & Trust and Agency	\$66,249,208.60	\$6,298,684.61	\$12,889,204.73	\$59,658,688.48
School Lunch	\$1,758,785.01	\$331.50	\$174,661.69	\$1,584,434.82
Special Aid	\$0.00	\$311,212.41	\$311,212.41	\$0.00
Capital, Cap Int & Debt Serv.	\$20,949,450.93	\$50,033.67	\$1,104,955.71	\$19,804,528.89
Public Library	\$1,808,693.32	\$13.98	\$307,920.43	\$1,500,786.87

I certify that each of the above accounts have been reconciled to the bank balances.

Carol Anne M. Matthews

Treasurer

Note: Additional district funds of \$575,200 are held by Excelus as a required cash advance for health self-insurance.

Part C: Collateral Statement

ACCOUNT	BANK BALANCE	FDIC	COLLATERAL	OVER (SHORT)
JP MORGAN CHASE				
School Lunch	1,584,434.82			
General MM	8,256,408.26			
Reserve MM	15,504,484.72			
General Deb NOW	4,763,136.63			
General Disbursing	0.00			
Public Library Savings	760,503.89			
Expendable Trust	191,422.56			
Capital Fund MM	16,132,192.24			
Benefit Funding Account	\$50,000.00			
TOTAL	47,242,562.92	500,000.00	56,014,724.40	9,272,161.48
CITIZENS BANK				
General fund	4,276,251.10	250,000.00	4,106,785.12	80,534.02
M. & T.				
Capital MM	652,401.91			
General MM	26,419,333.09			
TOTAL	27,071,735.00	250,000.00	26,874,950.89	53,215.89
KEYBANK				
General Fund MM	3,215,864.86			
Public Library NOW	740,283.18			
TOTAL	3,956,148.04	500,000.00	3,646,971.24	190,823.20
TOTAL	\$82,545,897.06	\$1,500,000.00	\$90,643,431.55	\$9,508,734.50

LIVERPOOL CENTRAL SCHOOL DISTRICT

Budget Status Report As Of: 06/30/2020

Fiscal Year: 2020

Fund: L PUBLIC LIBRARY

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
7410-160-16072	Account Clerk II	28,500.00	0.00	28,500.00	28,367.31	0.00	132.69
7410-160-16081	Administrative Assistant	76,800.00	-7,150.00	69,650.00	64,335.75	0.00	5,014.25
7410-160-16082	Library Media Specialist	0.00	0.00	0.00	0.00	0.00	0.00
7410-160-16083	Administrative Aide	45,500.00	0.00	45,500.00	44,521.00	0.00	979.00
7410-160-16120	Public Info. Specialist	86,000.00	0.00	86,000.00	84,847.00	0.00	1,153.00
7410-160-16121	Public Information Asst.	40,000.00	0.00	40,000.00	38,639.00	0.00	1,361.00
7410-160-16125	Graphic Tech	17,500.00	0.00	17,500.00	6,344.56	0.00	11,155.44
7410-160-16130	Computer Equip Maint Spec.	0.00	0.00	0.00	0.00	0.00	0.00
7410-160-16131	LAN Support Specialist	97,000.00	0.00	97,000.00	93,822.00	0.00	3,178.00
7410-160-16132	Systems Librarian	59,000.00	0.00	59,000.00	46,652.16	0.00	12,347.84
7410-160-16135	Librarian III	65,000.00	0.00	65,000.00	63,191.00	0.00	1,809.00
7410-160-16138	Clark of the Board	0.00	0.00	0.00	0.00	0.00	0.00
7410-160-16139	Librarian Assistant	120,000.00	0.00	120,000.00	117,621.02	0.00	2,378.98
7410-160-16140	Library Page	110,000.00	0.00	110,000.00	94,846.22	0.00	15,153.78
7410-160-16141	Librarian I	388,000.00	-11,000.00	377,000.00	329,629.63	0.00	47,370.37
7410-160-16142	Librarian II	105,000.00	0.00	105,000.00	102,266.59	0.00	2,711.41
7410-160-16143	Asst Library Director III	77,000.00	0.00	77,000.00	77,734.00	0.00	-734.00
7410-160-16144	Library Director III	103,500.00	0.00	103,500.00	101,745.98	0.00	1,754.02
7410-160-16145	Library Clerk III	83,500.00	0.00	83,500.00	82,463.54	0.00	1,046.46
7410-160-16146	Library Clerk II	167,000.00	0.00	167,000.00	165,876.00	0.00	1,124.00
7410-160-16147	Library Clerk I	140,000.00	0.00	140,000.00	111,363.55	0.00	28,636.45
7410-160-16149	Personnel Aide	32,000.00	0.00	32,000.00	30,823.01	0.00	1,176.99
7410-160-16150	Personnel Analyst	56,000.00	0.00	56,000.00	56,706.00	0.00	1,292.00
7410-160-16152	Custodial Worker	46,000.00	0.00	46,000.00	43,043.63	0.00	2,956.37
7410-160-16153	Custodian I	45,000.00	0.00	45,000.00	44,208.00	0.00	792.00
7410-160-16154	Custodian II	55,000.00	0.00	55,000.00	52,396.26	0.00	2,601.74
7410-160-16157	Security Guard	95,000.00	0.00	95,000.00	65,925.32	0.00	29,074.68
7410-160-16159	Extra Pay	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
	1 Personal Services - State object Subtotal	2,130,000.00	-18,150.00	2,111,850.00	1,927,385.33	0.00	184,464.67
7410-200-20200	Purchase of Vehicles	0.00	0.00	0.00	0.00	0.00	0.00
7410-200-20201	Office Furniture	0.00	350,000.00	350,000.00	344,267.00	0.00	5,733.00
7410-200-20235	Computer Hardware	50,000.00	-300.00	49,700.00	31,668.56	0.00	18,011.44
	2 Equipment - State object Subtotal	50,000.00	349,700.00	399,700.00	375,935.56	0.00	23,744.44
7410-400-40401	Fees	30,000.00	5,000.00	35,000.00	30,358.66	0.00	4,641.34
7410-400-40402	Consultant/Profess. Fees	35,000.00	13,000.00	48,000.00	36,277.50	0.00	11,722.50
7410-400-40403	Election Expenses	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
7410-400-40404	Insurance	25,000.00	0.00	25,000.00	22,267.49	0.00	2,712.51
7410-400-40405	Memberships	800.00	150.00	950.00	874.50	0.00	75.50

LIVERPOOL CENTRAL SCHOOL DISTRICT

Budget Status Report As Of: 06/30/2020

Fiscal Year: 2020

Fund: L PUBLIC LIBRARY

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
Total PUBLIC LIBRARY		4,143,100.00	1,250,000.00	5,393,100.00	4,915,555.38	0.00	477,574.62

LIVERPOOL CENTRAL SCHOOL DISTRICT

Revenue Status Report As Of: 06/30/2020

Fiscal Year: 2020

Fund: L PUBLIC LIBRARY

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1001-000		Real Property Taxes	3,851,700.00	0.00	3,851,700.00	3,850,368.59	1,331.41	
1061-000		Contrib in Lieu of Taxes	65,000.00	0.00	65,000.00	64,343.19	656.81	
2062-000		Library Charges	40,000.00	0.00	40,000.00	14,714.11	25,285.89	
2401-000		Interest Earnings	1,400.00	0.00	1,400.00	2,746.27		1,346.27
2680-000		Insurance Recoveries	0.00	0.00	0.00	0.00		
2703-VCK		Outstanding Check P/Y	0.00	0.00	0.00	0.00		
2705-000		Gifts and Donations	18,000.00	0.00	18,000.00	26,543.15		8,543.15
2705-0J8		Gifts and Donations-Boyce	0.00	0.00	0.00	0.00		
2750-000		Other Than LLA Grants	0.00	0.00	0.00	2,750.00		2,750.00
2770-000		Other Unclassified	48,000.00	0.00	48,000.00	16,790.36	31,209.64	
2770-ADJ		Misc. Short and Over	0.00	0.00	0.00	40.89		40.89
3840-000		State Aid for Libraries	1,000.00	0.00	1,000.00	5,100.00		4,100.00
3840-A01		System Cash Grant	38,000.00	0.00	38,000.00	39,257.00		1,257.00
5999-000		Appropriated Fund Balance	0.00	1,250,000.00	1,250,000.00	0.00	1,250,000.00	
Total PUBLIC LIBRARY			4,063,100.00	1,250,000.00	5,313,100.00	4,022,653.59	1,308,483.72	16,037.31

Selection Criteria

PERSONNEL CHANGES

RESIGNATION

Name	Position	Effective Date
Horbock, Kristin	Library Clerk I (pt)	6/22/2020
Snyder, Nathan	LAN Tech Support Specialist	7/12/2020

SURPLUS LIST unavailable at this time.