



**MINUTES**  
**BOARD OF TRUSTEES MEETING**  
**June 14, 2023**  
**Carman Community Room**

**Trustees present: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin**

**absent: Mainville**

**Staff: S. Reckhow, Director; S. Smith, Business Manager; M. St.Leger, Clerk to the Board; members of the public; Frank Antonucci, CSEA; and several additional members of the library staff**

**REGULAR MEETING**

A. **CALL TO ORDER:** President Gouger called the meeting to order at 6:30 p.m.

B. **SALUTE TO THE FLAG**

C. **ACCEPT MAY MEETING MINUTES**

D. **CORRESPONDENCE:** none

E. **AGENDA CHANGES:** none

F. **REPORTS TO THE BOARD**

1. **Financial Report**

- The Board received the Budget Status Reports through May 2023. These reports were previously distributed electronically.
- Bank Statements through January 2023 with balance reconciliations from LCSD were received and reviewed by the library's business office. The bank statements from Chase and Key are received by LCSD District Treasurer with the reconciliations being done by LCSD Account Clerk. The statements were on hand if called upon for Board review.
- The Independent Claims Auditor reviewed each invoice for the period of May 4, 2023, through June 14, 2023. Hluchyj made a motion to authorize payment of the audited invoices and approve account transfers. Budmen seconded the motion.  
Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin.  
Final Resolution: Motion Carried

2. **President's Report:**

- Gouger recapped the LPL's participation in the Liverpool Memorial Day Parade and described how excited many in the parade crowd expressed their happiness upon seeing the library in the parade. Staff member Keeling appeared as Tulip while a great deal of candy was distributed by staff, the Trustees, and their families.

3. **Director's Report**

- We have a very busy few months ahead with approximately 266 summer programs scheduled. The staff is working extremely hard, and Reckhow is very appreciative of the leadership from the coordinators.
- Several staff members including Abraham, Griffith, Perez, Lahiri, Roberts, and Murry have been developing Stem and Steam programming for the Fall. The programming is designed with scaffolding skills in mind. Those programs are reflective in the guide and include Robotics, Digital art, and Podcasting.
- LPL will be piloting a new program with LCSD called Reading Buddies.
- CE Coordinator McGregor is working with local businesses on a reward pass for patrons which will be active in June and July.
- Librarian Osmanovic is working with North Area Family YMCA regarding volunteer opportunities for their staff.

4. **OCPL Report:** Amanda Perrine has been appointed as the Coordinator of Member Services.

5. **Trustee Advisory Council:** There are 2 available trainings in the next few weeks.

**G. ITEMS FOR ACTION AND DISCUSSION**

1. **Budget Vote Results: Yes: 1731, No: 678, the Library Budget passed.**

Votes for Trustee: Veronica Mainville 715, David Wood 2 (write-in)

## 2. Personnel Changes

### **RETIREMENT**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Gatling, Keith	Librarian I	7/3/2023

### **APPOINTMENTS**

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Start Date</u>
Adydan, Emily	Library Clerk I (pt)	\$14.20 p/h	5/31/2023

### **RESIGNATION**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Emrich, Alan	Guard (pt)	6/13/2023

Motion by Budmen to accept the Personnel Changes as presented second by Hluchyj.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin.

Final Resolution: Motion Carried

## 3. Copyright Law Policy for Second Reading and Final Approval

Motion to approve the policy for second reading and final approval by Baker second by Hewitt.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin.

Final Resolution: Motion Carried

## 4. Freedom of Information (FOIL) Policy for Second Reading and Final Approval

Motion to approve the policy for second reading and final approval by Hluchyj second by Baker.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin.

Final Resolution: Motion Carried

## 5. Board Nominating Committee for 2023-2024 officers

Hewitt and Budmen were appointed to the Board Nominating Committee

## 6. 2024 Closing Calendar

Motion to approve the policy for first reading by Budmen second by Baker. Discussion followed.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin.

Final Resolution: Motion Carried

## H. OPEN FORUM: none

## I. BOARD FORUM: Baker's 5 year term has come to its conclusion and the board took the opportunity to thank their colleague for her hard work, dedication, and thoughtful perspective during her term in office. Baker stated it has been a wonderful experience and she appreciates everyone so much.

## J. EXECUTIVE SESSION –

Gouger stated the need for an executive session to discuss the employment history of a particular employee with possible action to follow. Budmen made a motion and Baker seconded to move into executive session at 6:54 p.m. for the previously stated matter.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin.

Final Resolution: Motion Carried

The Board met briefly before inviting Employee #1, CSEA Representative Antonucci, Reckhow, and Smith into the session. Employee #1 was excused and Employee #2 entered the meeting. All parties having concluded their business with the Board were excused. Reckhow and Smith and were excused for part of the executive session.

Budmen made a motion to return from executive session at 9:15 p.m., seconded by Baker.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin.

Final Resolution: Motion Carried

## K. ADJOURNMENT: The meeting was adjourned at 9:16 p.m.

Respectfully submitted,



Martina St.Leger, Clerk to the Board