



MINUTES
BOARD OF TRUSTEES MEETING
June 12, 2024
Carman Community Room

Trustees present: Budmen, Gouger, Hewitt, Hluchyj, McLaughlin, Wood
Staff: S. Reckhow, Director; A. Borelli, Asst Director; S. Smith, Business Manager;
C. Reynolds, Clerk to the Board

REGULAR MEETING

- A. CALL TO ORDER: President Gouger called the meeting to order at 6:30 p.m.
- B. SALUTE TO THE FLAG
- C. ACCEPT MAY MEETING MINUTES
- D. CORRESPONDENCE:
 - Thank you note to LPL staff from Louise L.
 - Thank you note from student at Liverpool Elementary
- E. AGENDA CHANGES: none
- F. REPORTS TO THE BOARD
 1. Staff report – None
 2. Financial Report
 - The Board received the Budget Status Reports through May 2024. These reports were previously distributed electronically.
 - Bank Statements through March 2024 with balance reconciliations from LCSD were received and reviewed by the library's business office. The bank statements from Chase and Key are received by LCSD District Treasurer with the reconciliations being done by LCSD Account Clerk. The statements were on hand if called upon for Board review.
 - The Independent Claims Auditor reviewed each invoice for the period of May 9, 2024, through June 12, 2024. Hluchyj made a motion to authorize payment of the audited invoices and approve petty cash deposit. Budmen seconded the motion.
Aye: Budmen, Gouger, Hewitt, Hluchyj, McLaughlin, Wood.
Final Resolution: Motion Carried
 3. President's Report:
 - Gouger stated this will be her last meeting as Board President.
 - Gouger said it has been an honor and pleasure to serve as President, "really has been a joy".
 - Budmen commented, she appreciates Gouger's time and effort
 4. Director's Report
 - Many great things happening at LPL with the recent addition of a STEM Educator, Literacy Specialist and Community Engagement LA.
 - LPL received the gift of art from local artist, Wendy Harris. Wendy is a nationally award-winning artist that selected LPL as the only library to receive a piece of her collection.
 - Edina joined Tania Anderson, CEO of ARISE on a pod cast discussing inclusive programs at LPL.
 - LPL has received a lot of good press, the Charlie Cart was featured on CNY Central with Assemblywoman Pam Hunter and the Library of Things was highlighted on "This is CNY"
 - Asst. Director Borelli spoke about an exciting partnership with the Onondaga Historical Association and the "Voices and Votes" traveling exhibit. LPL will setup cooperative programing centered around democracy in America.
 - Strategic Plan is wrapping up, our work with the consultant is done. Next step is in the hands of the implementation team.
 - Board will receive Strategic Plan report at the July meeting
 5. OCPL Report: none
 6. Trustee Advisory Council: no report

G. ITEMS FOR ACTION AND DISCUSSION

1. Budget Vote Results: **Yes: 1137**, No: 356, the Library Budget passed.

2. Personnel Changes

PROMOTION

Name	Position	Salary	Start Date
Reilly, Meaghan	Librarian Assistant	\$42,000	5/20/2024

CHANGE

Name	Position	Change	Start Date
Godly, Jeanie	Librarian Assistant	PT-FT	6/24/2024
Reisinger, Jacob	Library Clerk I	PT-PTAN	6/01/2024

Motion by Budmen to accept the Personnel Changes as presented second by Wood.

Aye: Budmen, Gouger, Hewitt, Hluchyj, McLaughlin, Wood.

Final Resolution: Motion Carried

3. Whistleblower Policy for 3rd reading and Final Approval

Motion to approve the policy with approved amendments for third reading and final approval by McLaughlin second by Hluchyj.

Aye: Gouger, Hewitt, Hluchyj, McLaughlin, Wood.

Abstention: Budmen

Final Resolution: Motion Carried

4. Privacy Policy for First Reading

Motion to approve the policy for first reading by Budmen second by Hewitt. Discussion followed.

Aye: Budmen, Gouger, Hewitt, Hluchyj, McLaughlin, Wood.

Final Resolution: Motion Carried

5. Surplus Furniture & Equipment Policy for First Reading

Motion to approve the policy for first reading by Hluchyj second by Wood.

Aye: Budmen, Gouger, Hewitt, McLaughlin, Wood.

Final Resolution: Motion Carried

6. 2025 Closing Calendar

Motion to approve the policy for first reading by McLaughlin second by Hluchyj. Discussion followed.

Aye: Budmen, Gouger, Hewitt, Hluchyj, McLaughlin, Wood.

Final Resolution: Motion Carried

7. Board Nominating Committee for 2024-2025 officers

Hluchyj and Hewitt were appointed to the Board Nominating Committee

H. OPEN FORUM: none

I. BOARD FORUM:

- Hewitt discussed attending the Tick Talk program on Lyme and tick-borne disease at LPL, said it was a “very good program”.
- Budmen recently presented the Lori Bresnahan Scholarship at LCSO Dollars for Scholars.

J. EXECUTIVE SESSION –

Gouger stated the need for an executive session to discuss the management agreement with potential action to follow. Budmen made a motion and Hluchyj seconded to move into executive session at 7:17 p.m. for the previously stated matter.

Aye: Budmen, Gouger, Hewitt, Hluchyj, McLaughlin, Wood.

Final Resolution: Motion Carried

Reckhow was asked to attend.

Wood made a motion to return from executive session at 7:42 p.m., seconded by Budmen.

Aye: Budmen, Gouger, Hewitt, Hluchyj, McLaughlin, Wood.

Final Resolution: Motion Carried

Wood made a motion to accept the management agreement as presented, seconded by Hluchyj.

Aye: Budmen, Gouger, Hewitt, Hluchyj, McLaughlin, Wood.

Final Resolution: Motion Carried

K. ADJOURNMENT: The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Colette Reynolds

Colette Reynolds, Clerk to the Board