

**MINUTES
REGULAR MEETING OF THE
LIVERPOOL PUBLIC LIBRARY
MARCH 2, 2011**

Trustees present: Spadafore, Spado, Dunstone, Scavone, and Ward.

Alessio arrived at 7:05 p.m. Dodge arrived at 7:20 p.m.

Staff: Polly, Director; Morgan, Clerk to the Board

Others: staff members, Mary Toscano, President of the Friends of the Library, Joshua Schilling and his father Edward. J. Schilling was in attendance for class work towards receiving his Citizenship Badge for Boy Scouts.

REGULAR MEETING

A. CALL TO ORDER

Spadafore called the regular meeting to order at 6:30 pm.

B. SALUTE TO THE FLAG.

Joshua Shilling led the Board in the Salute to the Flag.

C. CORRESPONDENCE

D. AGENDA CHANGES: President Spadafore requested that item G3 (Approval of Draft Budget) found under Items for Discussion and Action be moved to G1 and that an additional item (Resolution for leasing the MediaBank) be included as G4 last item under Items for Discussion and Action.

Ward made a motion and Spado seconded to approve the agenda changes as requested by Spadafore. All were in favor.

E. CONSENT AGENDA

1. Approval of February 2, 2011, Regular Board Meeting Minutes
2. Approval of Monthly Bills for February
3. Transfers

Dunstone made a motion and Ward seconded to approve the Consent Agenda. All were in favor.

F. REPORTS TO THE BOARD

1. New appointment: Steve Fortino new part-time security guard was introduced to the Board.

2. Friends report: M. Toscano reported on the following:

- Membership campaign.
- Selling raffle tickets to see Rick Steves on March 15 for his "European Travel Skills" at the John H. Mulroy Civic Center at 7:30 p.m.
- Paperback sale March 26th.
- Arts Alive Concert featuring The Highland Winds Clarinet Quartet March 6.

2. Staff reports: Diane Towlson, Community Relations Department Head presented a draft PR budget document that will be mailed to the public.

3. Treasurer's report: The Board received copies of the February 25, 2011, Expenditure and Revenue Reports. Dunstone reported on the library's financial status.

4. President's report: Spadafore directed Polly to draft a letter to Dr. Johns, LCSD Superintendent requesting the Library Board President, or his designee be present during the tallying of the budget votes on May 17th.

5. Director's report: In addition to the written report:

- Polly is submitting a Mini-Grant available from the Onondaga Lake Partnership titled ONSafari Onondaga Lake Family Field Trip Backpack kits. The sponsoring tax-exempt organization is the Friends of the Liverpool Public Library.

6. OCPL report

Dodge reported on the February 9th OCPL Board Meeting he attended as the new trustee.

G. ITEMS FOR DISCUSSION AND ACTION

1. Approval of 2011-2012 fiscal budget

Spado made a motion and Scavone seconded to approve the 2011-2012 draft budget with a proposed 2% tax levy increase.

On the motion: 5 ayes, 0 nays. Dodge and Alessio were not in attendance at the time of the vote.

2. Policies for First Reading

- Staff Development and Conference Attendance

Ward made a motion and Scavone seconded to approve the Staff Development and Conference Attendance Policy for First Reading. All were in favor.

- Surplus Furniture and Equipment

Spado made a motion and Dunstone seconded to approve the Surplus Furniture and Equipment Policy for First Reading. All were in favor.

- Use of Library Vehicles

Ward made a motion and Spado seconded to approve the Use of Library Vehicles Policy for First Reading. All were in favor.

3. Summer Reading Program Fine Amnesty for 2011

Scavone made a motion and Ward seconded to approve the Summer Reading Program Fine Amnesty for children and teens participating in "Summer Reading at New York Libraries." All were in favor.

4. Resolution for MediaBank Leasing

Scavone made a motion and Ward seconded to approve the MediaBank Resolution, which states that the library will enter into a Financing Agreement with Government Capital Corporation for the purpose of procuring a MediaBank and authorizes Polly as signer of the Financing Agreement. All were in favor.

H. OPEN FORUM: Napier, librarian assistant expressed his concern that some patrons are not aware of the MediaBank. Discussion followed. It was suggested that D. Towlson might want to develop a method to teach more than one person at a time how to use MediaBank perhaps through a YouTube video.

I. BOARD FORUM: Ward would like to see a policy created for the library's management team (unrepresented personnel), which would afford management fair and equitable rights and privileges as the CSEA union contract. It was pointed out that historically the Board has always allowed the management team the same salary and benefits as the collective bargaining members, however a policy would guarantee it. Polly was asked to look into the legalities of such a policy and report back to the Board at the April meeting.

Spado expressed his continued interest in creating more revenue for the library and asked about the possibility of having a coffee shop or something similar in the library. Discussion followed regarding non-resident fees.

J. ADJOURNMENT

Ward made a motion and Spado seconded to adjourn the meeting. All were in favor. Spadafore adjourned the meeting at 7:50 p.m.

Respectfully submitted,



Dorothy Morgan
Clerk to the Board of Trustees

REGULAR MEETING APRIL 6, 2011