MINUTES
REGULAR MEETING OF THE
LIVERPOOL PUBLIC LIBRARY
JANUARY 6, 2010

Trustees present: Spadafore, Spado, Dunstone, Dodge, and Ward.

Excused: Scavone. Spado arrived at 6:35 p.m. Alessio arrived at 6:45 pm.

Staff: Polly, Director and Morgan, Clerk to the Board.

Others: Staff, M. Toscano, President of the Friends of the Library.

REGULAR MEETING

A. Call to order

President Spadafore called the regular meeting to order at 6:30 p.m.

B. Salute to the United States Flag.

C. No Correspondence

D. Agenda Changes

Spadafore requested two agenda changes. The first, to include an executive session and the second, to move the Governance, Financial Support, Organization Policy after Agenda G Item #1 Open Forum Policy. Item #2 the 2010-2011 budget review will be discussed in two parts the first being in open session and the remaining discussion in closed session as it relates to personnel and budgetary issues with no action to follow. The executive session will be held before Open and Board Forums.

Dodge made a motion and Ward seconded to accept the agenda changes as requested.

All were in favor.

Johanna Fay, new part-time page was introduced to the Board.

E. Consent Agenda

- 1. Approval of December 2, 2009 Regular Board Meeting Minutes
- 2. Approval of Monthly Bills for December.
- 3. Transfers

Dunstone made a motion and Dodge seconded to approve the Consent Agenda. All were in favor.

F. Reports to the Board

- 1. Friends report: President Toscano
 - Holiday Extravaganza was very successful netted approximately \$1100.00.
 - Magazine and Paperback Sale on Saturday, January 9, 2010.
 - The library received a donation check from the Friends of the Library for \$15,000 from the Used Book Sale.

2. Staff reports:

- P. Sprague reported on the latest campaign to increase library membership for new residents of the school district.
- M. Fitzpatrick, children's librarian reported on the various Teen services she is involved in highlighting the "Tween" Programming offered at the library like Kid Zine, the Kapow! Graphic Manga Club, and Book Letters.

3. Treasurer's report.

The Board received copies of the December 28, 2009 Expenditure and Revenue Reports.

Dunstone reported on the library's financial status.

4. President's report:

- Tim Dodge announced the release of his new podcast novel Acts of Desperation. The book is
 available as a free download in audio form at the iTunes Music Store and on the author's Web site,
 www.timdodgestories.com.
- Adria Ripka, Past Chair of the Advisory Council, received the Trustee of the Year Award.
- Spadafore thanked Polly and Morgan for all their work on the budget.

5. Director's report: In addition to the written report

- Legislative visit to Senator Velasky by Polly, Morgan, and Spadafore. It was noted that there are approximately 5,300 Senate District 49 constituents that have chosen to have their library card at Liverpool Public Library.
- Reinstitute the Drive Up Book Drop in the garage.
- Jill Youngs, librarian, produced a handout for the public called Recession Resources.
- Linda Meyer writes an article for the monthly LCSD Federal Credit Union's newsletter for children.

- Polly shared all the holiday cards sent from various libraries and library Boards. Michael Tremont's firm sent the library a plate of chocolates for the staff.
- Winter 2010 program flyer produced by Chris Shaughnessy and Pam Sprague, Community Relations Department.
- The library was listed on the New York State's Unclaimed Funds website. This website is committed to reuniting account owners with their unclaimed funds. Morgan is following up.
- ALA is offering webinars in February for library trustees. The webinars are entitled "Controversial Materials in the Library: Supporting Intellectual Freedom in Your Community." Anyone interested should contact Morgan.
- After lengthy consultation with staff, Polly is replacing the existing Merit and Performance Awards with "You've Been Spotted" Awards in an effort to recognize the accomplishments of all staff.

6. OCPL/Advisory Board Meeting

No report. At the next meeting July 12th at Salina Free Library the Advisory Council will be discussing the future of their organization. Ward may be able to attend.

G. Items for Discussion and Action

1. Open Forum Policy for Second Reading

Dunstone made a motion and Spado seconded to approve the policy for second reading and final adoption. All were in favor.

- 2. Governance, Financial Support, Organization Policy. In reviewing the policy it appeared to be more a statement than an actual policy. The recommendation was to remove it from the list of Board policies. Spado moved to remove the policy and Dodge seconded. All were in favor.
- 3. Budget 2010-2011: second draft of the preliminary budget

Morgan presented revised copies of various draft budgets showing estimated 0%, 1%, and 1.5% changes in the tax levy. Discussion followed.

Spadafore requested an executive session for personnel and budgetary issues with no action to follow. Ward made a motion and Dunstone seconded to enter into an executive session for the purposes stated by Spadafore. All were in favor. The Board entered into an executive session at 7:33 p.m. Ward made a motion and Dodge seconded to leave executive session at 8:26 p.m. All were in favor.

H. Open Forum

Nothing to report.

I. Board Forum

Dodge is taking part in the MDA Lock-Up again this year. This is when local business and community leaders agree to be "arrested" for having a "big heart" in the fun, MDA Lock-Up. This unique community-wide event raises funds for Jerry's kids.

J. Adjournment

Dunstone made a motion and Spado seconded to adjourn the meeting. All were in favor. President Spadafore adjourned the meeting at 8:27 p.m.

Respectfully submitted,

Dorothy Morgan

Clerk to the Board of Trustees

Dorothy Morgan

NEXT REGULAR BOARD MEETING: FEBRUARY 3, 2010