MINUTES REGULAR MEETING OF THE LIVERPOOL PUBLIC LIBRARY FEBRUARY 6, 2008

Trustees present: Spado, Dunstone, Fulmer, Welcher, and Dodge.

Excused: Alessio, and Spadafore

Staff: Dailey, Director and Morgan, Clerk to the Board

Others: Staff

REGULAR MEETING

A. Call to order

In the absence of the President and Vice-President, Secretary Spado called the meeting to order at 6:30 p.m.

B. Salutation to the United States Flag.

C. Correspondence folder circulated amongst the Board

D. Staff Reports

Sprague: The Annual Friends Magazine and Paperback Sale held on January 26 went very well. Polly: the Visix Asix-TV digital signage has been installed in the library.

Morgan: reported on the American Library Association/Allied Professional Association's national certification for library support staff program she is involved in as a member of its Advisory Committee. Morgan asked the Board for financial assistance when her commitment requires her to attend meetings that are not part of the national conference schedule dates. The projected date of completing the project is 2010.

Fulmer made a motion and Welcher seconded to fund these extra expenses at the per diem rate. All were in favor.

E. Agenda Changes

No agenda changes

F. Consent Agenda

- 1. Approval of January 2, 2008, Regular Board Meeting Minutes
- 2. Approval of Monthly Bills for January.

Fulmer moved and Dodge seconded to approve the Consent Agenda. All were in favor.

G. Reports to the Board

1. Treasurer's report

Dunstone reported on the January 30, 2008, Expenditure and Revenue Reports.

2. President's report

No report.

3. Director's report/OCPL Board

- The American Library Association is in Anaheim, California. Dailey will be visiting libraries in the area that are doing things that have been identified in the Long Range Plans.
- Dick Strauss, President of the OCPL Board attended a recent OCSL (Onondaga County Suburban Libraries Meeting). He is interested in a continued relationship with the Member Library Directors.
- Once the OCPL Memo of Understanding is received by the member library directors it will be forwarded to a lawyer for review.
- Date for the Board Retreat: Hewitt will prepare a list of possible Saturdays thru April.

H. Items for Discussion and Action

1. Entranceway Replacement Project: handicap doors

The door project is not yet finished. Discussion followed regarding the Community Development Grant and the door replacement project. Dailey was asked to contact the library's attorney to express the Board's concern over the issue.

2. Preliminary Budget review

The Board will receive a revised budget in March that will include the recommendations received at the January Board Meeting.

3. Uniform Circulation Procedures for 2008

Welcher made a motion and Dodge seconded to support the recommendations in the Procedures that states fines on children's items will be ten cents and maximum fines on these items will be \$5.00. Patrons will be able to renew items online with fines of up to \$50.00 on their card.

On the motion: 5 ayes, 0 nays; motion carried.

4. Circulation Policies for First Reading including Responsibilities, Loan Periods, Renewals, and Fines/Charges

Fulmer moved, and Welcher seconded to approve the Circulation Policies for First Reading. On the motion: 5 ayes, 0 nays; motion carried.

I. Open Forum No report.

J. Board Forum

- The Board asked how Polaris is going. Dailey reported that another upgrade to the current version will be implemented on February 13. This upgrade will fix a searching problem introduced with the previous upgrade.
- Welcher questioned an automated phone call she received about an overdue fine. Polly explained what may have happened.
- There was discussion of the possible impact of the Liverpool Central School District's referendum on February 27, 2008.

K. Adjournment

Welcher made a motion and Dunstone seconded to adjourn the meeting. Spado adjourned the meeting at 7:12 p.m. All were in favor.

Respectfully submitted,

Dorothy Morgan

Clerk to the Board of Trustees

Dorothy Morgan

REGULAR MEETING: Wednesday, March 5, 2008 at 6:30 p.m. in the Carmen Community Room.