

MINUTES  
REGULAR MEETING OF THE  
LIVERPOOL PUBLIC LIBRARY BOARD OF TRUSTEES  
MARCH 2, 2005

The regular monthly meeting of the Board of Trustees of the Liverpool Public Library was held on Wednesday, March 2, 2005, in the Library pursuant to due notice to trustees.

A Public Information Meeting was held to answer questions and receive comments/suggestions from the community on the proposed operating budget for 2005-2006. No one was in attendance except for library staff members.

The following members were present: Fulmer, Ward, Dunstone, Spadafore, Spado, and Berryhill. Alessio arrived at 7:40 pm

Staff: Dailey, Director, and Morgan, Clerk to the Board.

Others: Staff. Casey Smith, reporter from the Liverpool Salina Review, was present during the Regular Board Meeting.

President Fulmer called the Public Information Meeting to order at 6:30 pm in the Carmen Community Room. On motion by Ward, seconded by Spadafore, the meeting was closed at 6:40 pm. The Regular Meeting was called to order at 6:45 pm.

Agenda Item B - Salutation to the United States Flag

Agenda Item C - Correspondence folder circulated amongst the Board.

Agenda Item D – Staff Reports. Pam Sprague reported that the Monday night movie on February 28 was very well attended with a total of 50 people. It was part of the Movie Night at Liverpool Public Library series that Judy Rossoff is responsible for. Jean Polly informed the Board of the enhancements in video equipment and a new assisted listening device planned for the Carman Community Room.

Agenda Item E – Changes to the Agenda. On motion by Spadafore, seconded by Spado, an Executive Session was included on the Agenda for the purpose of evaluating the Director and for a specific personnel matter. The motion was approved unanimously. The Director's evaluation had been postponed from the previous month.

Agenda Item F – Consent Agenda. Minutes of the Meeting of February 2, 2005; Bill lists for February. On motion by Dunstone, seconded by Ward, the Consent Agenda was approved unanimously.

Agenda Item G - Reports to the Board.

*Agenda Item G.1* - Treasurer's report. Dunstone reported on the library's financial status. Trustees received copies of the December Expenditure and Revenue report.

*Agenda Item G.2* - President's report. No report.

*Agenda Item G.3* - Director's report. Dailey reported on the following:

- Disaster Preparedness Plan was distributed to the Board for review and approval at the April Board Meeting
- The CSEA Bargaining Unit has requested arbitration over the grievance that was discussed at the February Board Meeting.
- Letter writing campaign to the Governor
- Legislative Day in Albany on March 15
- All the door locks were rekeyed in the library

*Agenda Item G.4* - OCPL & Advisory Board. No report

Agenda Item H - Items for discussion and action

*Agenda Item H.1* – Public Information Meeting. No report.

President Fulmer stated the need to enter into Executive Session for the purpose of discussing a specific personnel matter. On motion by Spado, seconded by Dunstone, an Executive Session was approved unanimously at 7:05 pm. The Board returned from Executive Session at 7:16 pm. No action was taken.

*Agenda Item H.2* – Proposed budget for 2005-06

At the February Board Meeting, a proposed budget was approved at a 2.16% tax levy increase with a 2% increase in expenditures. The Board felt that no further action was needed.

*Agenda Item H.3* – Borrower Cards Policy Review. On motion by Spadafore, seconded by Spado, the Borrower Cards Policy was approved unanimously for First Reading.

*Agenda Item H.4* – Remote Patron Access to Databases Policy Review.

On motion by Spado, seconded by Spadafore, the policy was approved unanimously for First Reading.

*Agenda Item H.5* State Annual Report. On motion by Berryhill, seconded by Ward, the State Annual Report was approved unanimously.

Agenda I – Open Forum. No report

Agenda J - Board Forum. Spadafore expressed an interest in ways to improve better communication amongst the Board.

Berryhill's trustee term is up in 2005. The Board will receive a new trustee roster including terms of office.

Agenda K – Executive Session. On motion by Spadafore, seconded by Dunstone, the Board entered into Executive Session at 7:35 pm for the purpose of evaluating the Director. All were in favor.

On motion by Spado, seconded by Ward, the Board returned from Executive Session at 8:10 pm and adjourned the meeting. All were in favor. No action followed.

Agenda L - Adjournment.

President Fulmer adjourned the meeting at 8:10 pm

Respectfully submitted,

A handwritten signature in cursive script that reads "Dorothy Morgan". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Dorothy Morgan

Clerk to the Board of Trustees

**Regular Board Meeting @ 7:00 pm April 6, 2005**