

**MINUTES
REGULAR MEETING
LIVERPOOL PUBLIC LIBRARY
MARCH 5, 2014**

**Trustees present: Scavone, Dodge, Spadafore, Alessio, Spado, Dunstone and Ward.
Staff: Polly, Director and Morgan, Clerk to the Board
Others: Y. Hewitt**

REGULAR MEETING

A. CALL TO ORDER

President Scavone called the regular meeting to order at 6:30 p.m.

B. SALUTE TO THE FLAG

C. CORRESPONDENCE: thank you card to the Board from the Director for the flowers sent in sympathy of her mother's recent passing.

D. AGENDA CHANGES: no changes

E. CONSENT AGENDA

1. Approval of January 8, 2014 Regular Board Meeting Minutes and the Special Board Minutes of February 20, 2014

2. Approval of monthly bills for January and February.

Ward moved and Spado seconded to approve items under the Consent Agenda. All were in favor.

F. REPORTS TO THE BOARD

1. Treasurer's report

Dunstone reported on the library's financial status based on the expenditure and revenue report through February 28, 2014.

3. President's report: Scavone expressed condolences to Polly at the loss of her mother and to Ward for the loss of her sister-in-law. President Scavone announced that she does not have intentions of seeking re-election when her term on the Board expires.

4. Director's report: Polly thanked the Board for the sympathy cards and the flowers the Board sent to her. In addition to the written report, circulation statistics showed a drop of 6%, however it was reported that the circulation statistics from various county libraries have dropped as well, many falling 8-16% from last year.

5. OCPL/Advisory Board Meeting: Dodge reported on the latest OCPL news.

G. ITEMS FOR DISCUSSION AND ACTION

1. Policies for First Reading

American Library Association Bill of Rights

Spadafore moved and Ward seconded to approve the ALA policy for First Reading as submitted.

All were in favor.

American Library Association Code of Ethics

Dunstone moved and Spado seconded to approve the ALA policy for First Reading as submitted.

All were in favor.

American Library Association Freedom to Read

Spadafore moved and Ward seconded to approve the ALA policy for First Reading as submitted.

All were in favor.

American Library Association Freedom to View
Spadafore moved and Dunstone seconded to approve the ALA policy for First Reading as submitted. All were in favor.

Copyright Law
Ward moved and Dunstone seconded to approve the policy for First Reading as submitted. All were in favor.

Credit Cards
Spadafore moved and Ward seconded to approve the policy for First Reading as submitted. All were in favor.

Freedom of Information (FOIL)
Dunstone moved and Spado seconded to approve the policy for First Reading as submitted. All were in favor.
The policies will be reviewed for second reading and final Adoption in April.

2. Acceptance of the Community Capital Assistance Program (CCAP) grant
Whereas, in March 2013, the Director of the Liverpool Public Library applied to the Dormitory Authority of the State of New York (“DASNY”) for grant monies, in the amount of \$50,000.00, made available by the Community Capital Assistance Program (“CCAP”); and

Whereas, the purpose of the grant monies, if received, was to renovate the Library’s Community Room, such renovation to include the purchase and installation of equipment; and

Whereas, in February of 2014, the Library Director was informed that the requested grant monies, identified by DASNY as Project ID # 5894, had been awarded to the Library; and

Whereas, the award of such grant monies requires the execution of a “Grant Disbursement Agreement” by an agent for the Liverpool Public Library.

Spadafore made the following motion and Dunstone seconded:
Now, therefore, be it resolved, that the Board of the Liverpool Public Library does hereby duly authorize the Library Director to execute the “Grant Disbursement Agreement” and deliver same to DASNY, such “Grant Disbursement Agreement” being binding and enforceable against the Liverpool Public Library, in accordance with its terms.

On the motion: 7 ayes, 0 nays; motion carried

3. Accept Assemblyman Sam Roberts Member Grant
Spado moved and Dunstone seconded that the Board authorize the Director to execute all documents pertaining to Assemblyman Sam Roberts Member Grant.

On the motion: 7 ayes, 0 nays; motion carried

4. Director’s budget proposal second draft for 2014/2015
The Director presented a second draft of the 2014/15 fiscal year budget. The Director was asked to work on lowering the tax levy increase below 2%.

5. Resolution regarding the tax cap override
Spadafore made a motion and Dunstone seconded that the Board approve the following resolution:
Whereas, the adoption of the 2014-2015 budget for the Liverpool Public Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and
Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members;
now therefore be it
Resolved, that the Board of Trustees of the Liverpool Public Library voted and approved to

exceed the tax levy limit for 2014 by at least the sixty percent of the board of trustees as required by state law on March 5, 2014.

On the motion: 7 ayes, 0 nays; motion carried

H. OPEN FORUM: no report

I. BOARD FORUM: no report

J. EXECUTIVE SESSION

Scavone requested an executive session for a personnel matter with no action to follow. Dunstone made a motion and Spado seconded to enter an executive session for the purpose stated by Scavone. All were in favor. The Board entered the executive session at 7:00 p.m. Morgan was excused. Polly was excused for part of the executive session.

Spado made a motion and Spadafore seconded to leave the executive session at 8:52 p.m. All were in favor.

K. ADJOURNMENT

Spadafore made a motion and Dunstone seconded to leave the public session and to adjourn. All were in favor.

Scavone adjourned the meeting at 8:53 p.m.

Respectfully submitted,



Dorothy Morgan
Clerk to the Board of Trustees