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MINUTES REGULAR MEETING OF THE LIVERPOOL PUBLIC LIBRARY APRIL 1, 2009

Trustees present: Alessio, Spadafore, Spado, Dunstone, Welcher, Dodge and Scavone.

Staff: Jean Armour Polly, Interim Director and Morgan, Clerk to the Board

Others: Staff members.

PUBLIC INFORMATION MEETING

President Alessio called the Public Information Meeting to order at 6:30 p.m. Budget information had been made available in the library and posted on the library's website since March 26, 2009. The purpose of the meeting was to answer questions and receive any comments or suggestions concerning the 2009-2010 proposed budget. Comments from Spado and Dunstone were heard that confirmed expenditure and tax levy increases of zero percent. The official Public Hearing will be held May 6, 2009. Spadafore made a motion to close the Public Information Meeting and Spado seconded. All were in favor. President Alessio closed the meeting at 6:35 p.m.

REGULAR MEETING

A. Call to order

President Alessio called the meeting to order at 6:36 p.m.

- B. Salutation to the United States Flag.
- C. Correspondence circulated amongst the Board.
- D. Staff Reports
- E. Friends of the Library: On behalf of the Friends, Polly reported on the current financial status of the Friends' budget, and the Super Saturday Book and Paperback Sale profits.
- F. Agenda Changes: Alessio requested the need to move the Executive Session from Item L to immediately following the Agenda Change (F) for a personnel matter with possible action to follow. Scavone made a motion and Spado seconded to approve the Agenda change as requested by Alessio and for the reason stated. All were in favor. The Board entered into an Executive Session at 6:40 p.m. Michael Tremont, counsel for the library; Polly, Martha Hopper, Personnel Assistant; Dorothy Morgan, Personnel Administrator were requested to attend.

Dunstone made a motion and Welcher seconded to return from Executive Session at 7:40 p.m. All were in favor.

ACTION:

After thorough consideration of the CSEA's Collective Bargaining Unit's grievance appeals to the Liverpool Public Library Board of Trustees at its Regular Board Meeting on April 1, 2009 and allowing the union and staff member the opportunity to address their concerns; and after examining all records including those received from the Union and staff member, the following motions were made:

On the First grievance submitted on March 18, 2009, and Appeal to the Board submitted on March 24, 2009, Scavone made a motion and Dodge seconded that the Board deny the appeal. The Notice of Suspension for three (3) days was proper and within the management rights of the Library.

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On the motion: 7 ayes, 0 nays; motion to deny the grievance Appeal

carried.

carried.

On the Second grievance submitted on March 30, 2009, and Appeal to the Board submitted on April 1, 2009, Dodge made a motion and Spado seconded that the Board deny the appeal. The Notice of Suspension for fifteen (15) days was proper and within the management rights of the Library.

On the motion: 7 ayes, 0 nays; motion to deny the grievance Appeal

Decision by the Board: Denied both appeals.

G. Consent Agenda

- 1. Approval of March 4, 2009, Regular Board Meeting Minutes
- 2. Approval of Monthly Bills for March

Scavone made a motion and Spado seconded to approve the Consent Agenda. All were in favor.

H. Reports to the Board

1. Treasurer's report

Dunstone reported on the library's financial status from expenditure and revenue reports received through March 27, 2009.

2. President's report – No report

3. Interim Director's report

In addition to the written report, Polly informed the Board of the following:

- Dolores Turcotte, beloved employee for over 18 years passed away on March 21, 2009. Condolences will be sent to the Turcotte family on behalf of the Board.
- "Love my Library" posters featuring staff are in the lobby.
- The Spring Trustee Institute will be held in Syracuse. The trustees received the brochure in the mail.
- Recovery Stimulus money is available for libraries. It isn't yet clear what amount will be given to New York State. Polly will be looking into this.
- Discussion followed regarding wireless access for the Village and County Parks.
- Food for fines promotion during National Library Week
- New York State budget negotiations are near completion. Senator John DeFranciso continues to be supportive of library funding.

OCPL/Advisory Council

Dodge will keep the Board appraised if he is able to attend the next meeting.

H. Items for Discussion and Action

1. Preliminary NYSERDA energy audit report

Polly explained how the audit program works. The Board received copies of two quotes for the installation of storm windows in the CCR. Storm windows are not on state contract. PELLA Windows were called for a quote and it was discovered that they do not do storm windows.

Spado made a motion to authorize the Interim Director to purchase and have installed the storm windows in the Carmen Community Room not to exceed \$12,000. Welcher seconded the motion. All were in favor. This will allow the library to receive a rebate of the \$400 audit fee.

2. Director Search update

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Applications are being received with a deadline of April 30, 2009. The Search Committee has been appointed.

I. Open Forum

No report.

J. Board Forum

Polly was asked to schedule a meeting with Senator John DeFrancisco concerning capital projects.

K. Executive Session

Alessio stated the need to enter into executive session for discussion of the Director's Search. Spado made a motion and Dunstone seconded to enter into executive session for the purpose stated by Alessio. All were in favor. The Board entered into executive session at 7:55 p.m. Morgan was asked to attend.

Scavone made a motion and Spado seconded to return from executive session at 8:35 p.m. and adjourn the meeting. All were in favor.

L. Adjournment

President Alessio adjourned the meeting at 8:35 p.m.

Respectfully submitted,

Dorothy Morgan Clerk to the Board of Trustees

NEXT REGULAR BOARD MEETING: Wednesday, May 6, 2009 at 6:30 p.m. in the Carman Community Room. A PUBLIC HEARING WILL BE HELD PRIOR TO THE REGULAR MEETING.