

**MINUTES  
REGULAR MEETING  
LIVERPOOL PUBLIC LIBRARY  
APRIL 1, 2015**

**Trustees present: Dodge, Spadafore, Spado, Dunstone, and Bowers. Alessio arrived at 6:45 p.m.**

**Excused: Ward**

**Staff: Golden, Director; Morgan, Clerk to the Board; Hopper, Clerk to the Board in training**

**REGULAR MEETING**

**A. CALL TO ORDER**

President Dodge called the regular meeting to order at 6:30 p.m.

**B. SALUTATION TO THE FLAG**

**C. Correspondence circulated amongst the Board**

- thank you card to the Board from Morgan on the gift they presented to her at her retirement party.
- thank you note from the YMCA to Hewitt for making all the arrangements for the Folksmarch.
- congratulatory note from Troy Moore, Assistant Vice-President of Brown & Brown Insurance to Morgan on her retirement
- audit credit on Workers Compensation Policy for \$2,197.

**D. AGENDA CHANGE: No changes**

**E. CONSENT AGENDA**

1. Approval of March 4, 2015 Regular Board Meeting Minutes
2. Approval of Monthly Bills for March

Dunstone moved and Spadafore seconded to approve the Consent Agenda. All were in favor.

**F. REPORTS TO THE BOARD**

1. Treasurer's report: Dunstone reported on the library's financial status based on expenditure and revenue reports through March 31, 2015.

2. President's report:

- Complimented Golden and other staff members involved for holding a very nice retirement celebration for Morgan on March 19. There were over 50 people in attendance. Morgan retired after 30 years working at the Liverpool Library.
- Reminded the Board of upcoming events: 2014 Awards for Service and Dolores Turcotte award on April 14, and Liverpool Legends Premiere April 16: Policing Along the Shores of Onondaga Lake.

3. Director's report:

- Informed the Board that Northern Onondaga Public Library (NOPL) has decided to waive all fines for children. This is not something that Golden is interested in asking the Board to consider and stated the reasons for his decision. It is an issue that is being debated amongst the member libraries.
- Polaris 5.0 upgrade that included Auto-renew process. Golden stated his reservations regarding the process.
- Polaris/LEAP software concerns regarding patron confidentiality. S. Zwolinski, Systems

Librarian, is investigating this further.

- A second draft of the Long Range Plans was sent to the Board. Golden stated that it is a work in progress.

- Friends/Volunteer meeting report. Annual Book Sale will be September 18, 19, and 20 in the library garage.

4. OCPL/Advisory Board: Dodge reported on the March OCPL Board Meeting.

#### G. ITEMS FOR DISCUSSION AND ACTION

1. Policies for Second Reading:

##### Mission Statement (no changes requested)

Spadafore made a motion and Bowers seconded to approve the Mission Statement for second reading. No discussion. All were in favor. The policy was accepted for second reading and approved for final adoption.

##### Vision Statement (no changes requested)

Spado made a motion and Spadafore seconded to approve the Vision Statement for second reading. No discussion. All were in favor. The policy was accepted for second reading and approved for final adoption.

2. Director's Budget Proposal 2015-2016 for approval

In accordance with the Board Budget Schedule for 2015-2016, Spadafore made a motion and Spado seconded to approve the proposed budget for fiscal year 2015-2016. The expenditure amount of \$3,846,900 represents an increase of .36% over the current budget or a difference of \$13,800. It will be voted on May 19, 2015. The Board received copies of the proposed budget showing the current and the proposed figures with a final written narrative attached. All in favor.

3. Proposed auto-renewal on library materials

Golden explained his reservations on the Polaris 5.0 upgrade that included Auto-renew process. The issue was tabled until further consensus among all member libraries.

H. OPEN FORUM: none

I. BOARD FORUM: Bowers asked how the process worked for filling a vacant trustee position.

J. EXECUTIVE SESSION: Dodge stated the need for an executive session for a personnel matter with no action to follow.

Spadafore made a motion and Dunstone seconded to enter into an executive session for the purpose stated by Dodge. All were in favor.

Dodge called an executive session at 7:23 p.m.

Dunstone made a motion and Bowers seconded to leave executive session at 8:10 p.m. and adjourn the meeting. All were in favor.

J. ADJOURNMENT

Dodge adjourned the meeting at 8:10 p.m.

Respectfully submitted,

*Martha R Hopper*

Martha Hopper/Dorothy Morgan  
Clerk to the Board of Trustees