

REGULAR MEETING MINUTES
LIVERPOOL PUBLIC LIBRARY
APRIL 4, 2012

Trustees present: Spadafore, Spado, Dunstone, Dodge, Scavone, and Ward.

Excused: Alessio.

Staff: Polly, Director and Morgan, Clerk to the Board, Terri Potts.

Others: Staff; Pam Sprague, Incoming President of the Friends of the Library, and Mary Cole, Secretary of the Friends.

REGULAR MEETING

A. CALL TO ORDER

President Spadafore called the regular meeting to order at 6:30 pm.

B. SALUTE TO THE FLAG: Mary Cole led the Board in the Salute to the Flag.

C. CORRESPONDENCE: no correspondence

D. AGENDA CHANGES: no changes requested

E. CONSENT AGENDA

1. Approval of March 7, 2012 Regular Board Meeting Minutes

2. Approval of Monthly Bills for March

Dunstone moved and Scavone seconded to approve items under the Consent Agenda. All were in favor.

F. REPORTS TO THE BOARD

1. New Clerk II appointment: Terri Potts was introduced to the Board. She is working full time in the Circulation Department.

2. Friends report: P. Sprague

- Annual Paperback Sale on March 24 very successful.

- Friends will be selling books during the library Skype programs on April 5th and 12th featuring the authors Markus Zusak and Diana Abu-Jaber.

3. Treasurer's report: Larry Dunstone

The Board received copies of the March 28, 2012 Expenditure and Revenue Reports.

Dunstone reported on the library's financial status.

4. President's report: Spadafore

- Assemblyman Samuel Roberts has been invited to visit the library during National Library Week.

- Peace Newsletter April 2012, features an article about the Syracuse Community Broadband Initiative receiving a \$15,000 grant to determine the viability of a non-profit, community-owned broadband network for Syracuse. Spadafore has been a long time advocate of Wireless WiFi for the Village of Liverpool.

5. Director's report: In addition to the written report:

- 2012 Spring Program Guide distributed to all households in LCSD.

- The Annual Report will soon be mailed out with the budget information flyer.

- The library finished stringing the 1,000 Paper Cranes donated by the community and shipped the box to the Hiroshima, Japan Peace Park. They will be presented in person by retired LCSD teacher Diane Lansing.

- New Liverpool Library card/keytag combination sets will soon be available. Patrons may choose from three different designs.

- Gerald Stone, devoted library user, passed away in March. The family remembered the library and asked for Library donations in lieu of flowers. The library has received nearly \$1,000 in contributions to date.

- Staff Development Day/Week was held during the week of March 28 – April 4. The staff participated in filling out a list of questions that pertained to the library. It was called the *Staff Development Quest*. The goal was for staff to learn more about the library hunting for the answers by communicating with staff from each department. The Board received copies of the *SDD Quest*.

Service Awards, and the “DT” Award will also be part of the Staff Development Day Awards Ceremony on April 5, during the Staff Meeting. The Library will not close for the event.

Staff Development Day is supported by funds from the Friends of the Library.

6. OCPL/Advisory Board Meeting

Due to lack of quorum the OCPL Board Meeting was cancelled.

G. ITEMS FOR DISCUSSION AND ACTION

1. Adopt Budget for 2012-2013

Dodge made a motion and Ward seconded to approve the proposed 2012-2013 fiscal budget. The budget will not override the 2% tax cap. It is an estimated 1.997% tax increase over last year. Discussion continued regarding what the tax impact means per household for the Towns of Salina and Clay. Dunstone noted that the estimated increase will amount to somewhere between \$2.30 -\$2.50 per household over last year (not per thousand of assessed value, but total additional per household.)

On the motion: 6 ayes, 0 nays; motion carried. The Board approved the proposed expenditure budget of \$3,650,465 for fiscal year 2012-2013.

The Board acknowledged the work of the Director and Business Manager on the budget.

2. Policies for First Reading

Corporate Sponsorships & Affiliate Agreement

Spado made a motion and Ward seconded to approve the policy for First Reading. All were in favor.

Privacy:

Dunstone made a motion and Spado seconded to approve the policy for First Reading. Discussion followed regarding the additional wording “or as needed for the proper functioning of the library.” All were in favor to approve the policy for First Reading with the additional wording as recommended by the Director.

H. OPEN FORUM: No report

I. BOARD FORUM: Dunstone reported on two comments he heard one being very positive about how great the Liverpool Public Library is referring to the library as “my library,” and the second overheard from someone outside the district stating how the library gives special privileges to the Liverpool taxpayers. The trustees felt that second statement to be as much a positive comment as the first.

J. EXECUTIVE SESSION:

Spadafore requested an executive session for a legal matter with possible action to follow. Dodge made a motion and Scavone seconded to enter into an executive session for the purpose stated by Spadafore. All were in favor. Spadafore declared an executive session at 6:55 p.m. Polly and Morgan were in attendance.

Dunstone made a motion and Ward seconded to return from executive session at 8:05 p.m. All were in favor.

Scavone made a motion and Spado seconded to authorize the creation of a Liverpool Public Library agency fund within the Central New York Community Foundation, and to fund it as private funds become available. All were in favor.

K. ADJOURNMENT

Spado made a motion to adjourn the meeting and Ward seconded. All were in favor. Spadafore adjourned the meeting at 8:05 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Dorothy Morgan".

Dorothy Morgan
Clerk to the Board of Trustees