MINUTES PUBLIC HEARING AND REGULAR MEETING OF THE LIVERPOOL PUBLIC LIBRARY MAY 6, 2009

Trustees present: Alessio, Spadafore, Dunstone, Welcher, Dodge and Scavone.

Excused: Spado.

Staff: Jean Armour Polly, Interim Director and Morgan, Clerk to the Board

Others: Staff members; Friends of the Library Patricia Swanson and Mary Tuscano.

PUBLIC HEARING

The Board of Trustees of the Liverpool Public Library conducted a public hearing to discuss the expenditure of Library funds for the fiscal year 2009-2010 and the budgeting thereof at the Liverpool Public Library, 310 Tulip Street, Liverpool, New York. President Alessio opened the Public Hearing at 6:30 p.m. There being no questions or concerns addressed, Alessio closed the meeting at 6:33 p.m.

REGULAR MEETING

A. Call to order

President Alessio called the meeting to order at 6:34 p.m.

- B. Salutation to the United States Flag.
- C. Correspondence circulated amongst the Board.
- D. Agenda Changes: No changes.
- E. Staff Reports: Annette Friedrichs and Cheryl Cornell demonstrated Radio LPL, the library's new Internet "radio" station promoting the library's music collection. http://www.lpl.org/index.php?option=com_content&task=view&id=777&Itemid=373
- F. Friends of the Library: Swanson reported on the various fund raising events and the money that was raised from each. She also reported on the Membership numbers and the budget goal that was met. The Friends are helping to promote the budget by a telephone tree before May 19, and on the actual day of the vote the Friends will be delivering a cheese and crackers tray to each polling location. Swanson and Tuscano will be visiting Skaneateles Public Library to help the Director and staff learn more about forming a Friends' group. Invitations for the Annual Dinner Meeting on June 1, 2009 will be mailed soon.
- G. Consent Agenda
- 1. Approval of April 1, 2009, Regular Board Meeting Minutes
- 2. Approval of Monthly Bills for April
- 3. Appointment of two part-time Librarian I positions: Glenna Wisniewski and Megan Fitzpatrick were introduced to the Board.

Dodge made a motion and Welcher seconded to approve the Consent Agenda. All were in favor.

H. Reports to the Board

1. Treasurer's report

Dunstone reported on the library's financial status from expenditure and revenue reports received through May 1, 2009.

2. President's report – No report.

3. Interim Director's report

In addition to the written report, Polly informed the Board of the following:

- Σ The Friends of the Library purchased a new piano bench and dolly for the grand piano in the CCR. Polly spoke to the Liverpool Community Chorus and informed them of the gift. She also spoke to the group about the budget.
- Σ New perennial garden next to the driveway by the shoe repair shop. Alan Napier, librarian assistant, will do the work. He will also be putting container gardens in the front of Tulip and Second Streets.
- Σ Annual Report for 2008 will be mailed soon. Σ Polly asked the Board for a consensus on any objections to accepting and distributing small promotional items from companies which donate them for giveaway. The practice was acceptable to the Board as long as it is not in violation of the library's Corporate Sponsorship Policy. All gifts would be left to the Director's discretion for distribution.
- Sharon Fulmer's memorial service was held on April 16 during National Library Week. Polly showed the Board the DVD and the plaque that will be displayed in her memory.
- Σ Friends of the Library donated money for National Library Worker's Day. "Library workers are good as gold" was the theme. The Friends purchased a \$1.00 "gold" coin for each staff person to symbolize thanks for all their hard work. A cake was also purchased. Cheryl Cornell designed a card and Sue Garavelli helped.
- Σ Polly attended a presentation on "Saving Green by Going Green" at Marcellus Library on April 29. The workshop focused on the 2009-2010 NYS Public Library Construction Grant Program application process, and showcased the geothermal heating ventilation and air conditioning system installed in 2008 as well as the planned installation of Photovoltaic Panels on the roof of the Marcellus Library.
- Σ Library's Employee Handbook being revised by HR One.

4. OCPL & Advisory Board

No report

ITEMS FOR DISCUSSION AND ACTION

1. Public Hearing Comments: nothing to report

2. Director Search update

Applications will be given to the Board for review at the meeting in executive session.

I. Open Forum

No report.

J. Board Forum

Welcher reported on the Trustee Institute she attended on Saturday, May 2. She attended two workshops: "Re-evaluating your Director Evaluation," and the other on "Public and School Library Cooperation and Collaboration."

The Board thanked Dodge for all his assistance with some insurance issues concerning the library and school district building use agreement.

K. Executive Session

Alessio stated the need to enter into executive session for legal and personnel issues. Dunstone made a motion and Spadafore seconded to enter into executive session for the purposes stated by Alessio. All were in favor. The Board entered into executive session at 7:28 p.m. Morgan was asked to attend. The Board remained in executive session for discussion of the director's search. Polly was not present.

Dodge made a motion and Welcher seconded to return from executive session at 8:25 p.m. and adjourn the meeting. All were in favor.

L. Adjournment

President Alessio adjourned the meeting at 8:25 p.m.

Respectfully submitted,

Dorothy Morgan Clerk to the Board of Trustees

NEXT REGULAR BOARD MEETING: Wednesday, June 3, 2009 at 6:30 p.m. in the Carman Community Room.