MINUTES LIVERPOOL PUBLIC LIBRARY BOARD OF TRUSTEES MEETING SEPTEMBER 7, 2005

Trustees present: Alessio, Spadafore, Dunstone, Fulmer, Spado, and Welcher.

Excused: Ward

Staff: Dailey, Director, and Morgan, Clerk to the Board

Others: staff

REGULAR MEETING

Agenda Item A -- Alessio called The Regular Meeting to order at 7:00 p.m.

Agenda Item B -- Salutation to the United States Flag

Agenda Item C -- Correspondence folder circulated amongst the Board.

Agenda Item D -- Staff Reports

- Sprague informed the Board that the Community Surveys will be mailed out on September 13, 2005. The Board and staff received copies of the survey.

Agenda Item E -- Agenda Changes. No changes.

Agenda Item F -- Consent Agenda

Minutes of the Meeting of August 3, 2005; Bill lists for August. On motion by Fulmer, seconded by Spado, the Consent Agenda was approved unanimously.

Agenda Item G -- Reports to the Board

Agenda Item G.1 -- Treasurer's Report. Dunstone reported on the library's financial status. The Board received copies of the approved Revenue and Expenditure Report for May from the school district. No final year-end report for 2004/05 fiscal year has been received.

Agenda Item G.2 -- President's Report. Alessio asked the Board for its support in his nomination of Marlene Ward for the Trustee of the Year Award. The Board was in full support of the nomination and recognized Ward's contributions and service to Liverpool Library and for libraries in general.

Agenda Item G.3 -- Director's Report

- Update on downloadable audio books. OCPL is interested in providing this service and will be paying the yearly expense in the contract.
- Status of the Self pick-up of holds: privacy concerns are still being worked on to eliminate the personal information that is found on the Dynix receipts.
- Liverpool Legends local history project: received one quote from Daniel Moore, President of Moore Multimedia, Inc. for production of three installments of the Liverpool Legends video series. Dailey will be pursuing getting other quotes for

- this work. All the proposals received will be mailed to the Board prior to the October Board Meeting.
- Dailey informed the Board she received a call from a representative from the Sam's Club Foundation. A literacy grant will be issued to the library in the amount of \$500.00 that will be used towards children's programs at the library.
- No update on the CSEA union contract.
- Patriot's Program on Sunday, September 11 at 2:00 pm.
- Staff Performance Award Ceremony will be held on September 22 at 3:30 pm.

Agenda Item G.4 -- OCPL & Advisory Board. No report.

Agenda Item H -- Items for discussion and action

- a. <u>Approval of Board Budget Schedule for 2006-2007</u>. Spado made a motion, seconded by Welcher that the Board approve the Board Budget Schedule as submitted. The motion was approved unanimously.
- b. <u>Shelving Improvements</u>. The Board received copies of a shelving project proposal. Dailey informed the Board of the need for additional bookshelves in the Adult Section of the library. She further explained that some of the expense should be covered by an anticipated grant by the Friends after the Used Book Sale Event.

Welcher made a motion, seconded by Spadafore that the Board authorize the Director to implement the shelving improvement project in an amount not to exceed \$20,000. The motion was approved unanimously.

Welcher further made a motion, seconded by Spadafore to amend the appropriated revenue with a transfer from fund balance if necessary to take care of any expense for the shelving not covered by the Friends' grant or able to come from the budget. The motion was approved unanimously.

Agenda Item I -- Open Forum. Nothing to report.

Agenda Item J -- Board Forum. Nothing to report.

Agenda Item K -- Adjournment. On motion by Spadafore, seconded by Welcher, the Board adjourned the meeting. Motion was approved unanimously. President Alessio adjourned the meeting at 7:55 pm.

Respectfully submitted,

Dorothy Morgan

Clerk to the Board

Next Regular Board Meeting October 5 at 7:00 pm in the CCR.