## MINUTES REGULAR MEETING OF THE LIVERPOOL PUBLIC LIBRARY OCTOBER 3, 2007

Trustees present: Alessio, Spadafore, Dunstone, and Dodge. Fulmer arrived at 6:45 p.m.

Excused: Spado and Welcher

Staff: Dailey, Director and Morgan, Clerk to the Board

Others: Staff.

#### **REGULAR MEETING**

A. Call to order

President Alessio called the regular meeting to order at 6:30 pm.

- B. Salutation to the United States Flag.
- C. Correspondence folder circulated amongst the Board

### D. Staff Reports

Sprague, Community Relations Coordinator reported on the Friends of the Library fundraiser Shop for a Cause.

# E. Agenda Changes

No

### F. Consent Agenda

- 1. Approval of September 5, 2007 Regular Board Meeting Minutes
- 2. Approval of Monthly Bills for September.

Spadafore moved and Dodge seconded to approve the Consent Agenda. All were in favor.

### G. Reports to the Board

## 1. Treasurer's report

The Board received copies of the September 2007, Expenditure and Revenue Reports and the State financial report for year end 2006-07. Dunstone reported on both.

# 2. President's report

No official business.

#### 3. <u>Director's report/OCPL/Advisory Board</u>

- Received the first draft from OCPL on the Memo of Understanding. The member directors will be reviewing the draft.
- OCPL has met with the county legislators for budget review.
- Polaris implementation will be launched October 23. Dailey is considering whether the library will need to close for a couple of hours if it becomes necessary for technology reconfigurations. She will keep the Board informed.
- Staff Development Day is on October 8, 2008. Awards will be given. The Performance Award will be given to Yvette Hewitt. The two Merit Awards will go to David Fulton and Cindy Hibbert. The afternoon session will focus on Leaders in Libraries with the speaker being David Bendekovic from Polaris. All trustees are invited to attend.
- Second meeting of the Library Services Expansion Project was held on October 2. Dodge and Fulmer were in attendance. The next meeting is scheduled for November 15 when priorities and goals will be set.
- Book Sale was very successful. \$13,500 before expenses.
- The Advisory Council will meet Tuesday, October 9.
- Dailey asked the trustees how the use of their laptop computers was working out.

### H. Items for Discussion and Action

1. Update on roof project

The work has been completed. The manufacturer of the shingles will meet with the architect to inspect the shingled roof.

### 2. Entranceway Replacement Project – handicap accessibility

On Thursday, October 4, Alan Kossoff, architect from Ashley McGraw and Ed Hinge from Flower City Glass will meet for a pre-installation meeting.

#### 3. Policies for Second Reading

• Video Duplication

Dunstone made a motion and Spadafore seconded to approve the Video Duplication Policy for second reading and final approval. All were in favor.

• Patron Code of Conduct

Fulmer made a motion and Dunstone seconded to approve the Patron Code of Conduct for second reading and final approval. All were in favor.

# 4. Policy for First Reading

• Governance, Financial Support, Organization

Spadafore made a motion and Dunstone seconded to approve the policy for first reading. All were in favor.

# 5. Surplus List

Spadafore made a motion and Dunstone seconded to approve the list as submitted.

### 6. Board Budget Schedule for 2008/2009

Dodge made a motion and Spadafore seconded to approve the Board Budget Schedule for fiscal year 2008-09. The date for the library's operating budget will be the same date as the school district's May 20, 2008. The Public Hearing for the library vote will be May 7. Mark Spadafore's term will expire in 2008.

### I. Open Forum

#### J. Board Forum

Fulmer will be donating an autographed copy of Tim Green's new book Football Genius.

### K. Adjournment

Dodge moved and Dunstone seconded to adjourn the meeting. President Alessio adjourned the meeting at 7:03 p.m. All were in favor.

Respectfully submitted,

Dorothy Morgan

Clerk to the Board of Trustees

Dorothy Morgan

REGULAR MEETING: Wednesday, November 7, 2007 at 6:30 p.m. in the Carmen Community Room.