



MINUTES
BOARD OF TRUSTEES MEETING
October 5, 2016
Carman Community Room

Trustees present: Spadafore, Spado, Budmen, MacLaughlin and Hluchyj.

Excused: Bowers and Dodge

Staff: G. Wisniewski, Director; M. St.Leger, Clerk to the Board

Others: Staff and community members

REGULAR MEETING

A. CALL TO ORDER

Vice President Spadafore called the regular meeting to order at 6:30 p.m.

B. CORRESPONDENCE:

- Thank you letter from BOCES Student who spent the day job shadowing at LPL.

C. AGENDA CHANGES: Vice President Spadafore suspended the meeting to honor Joe Spado and his wife Mary. Spado retired in October after serving 15 years as a Liverpool Public Library Trustee, most recently serving as the Board Secretary.

D. CONSENT AGENDA

1. Approval of September 7, 2016 Regular Meeting Minutes
2. Approval of Monthly Bills for September
Budmen made a motion and Hluchyj seconded to approve the Consent Agenda. All were in favor.

E. REPORTS TO THE BOARD

1. Treasurer's Report
 - The board received copies of the expenses and revenues through the end of September. Hluchyj reported on the library's financial status as reflected in the reports.
2. President's Report
 - No report
3. Director's Report
 - The Lobby Book sale brought in \$1,866.60 in September, while the wishing well had \$39.83. The gift shop total was \$71.25 and the donations were \$50.65 which includes \$20 from movie donations.
 - LPL was voted the Best Library in the Syracuse New Times 2016 Best of Syracuse poll. This is the 2nd year in a row that we have won Best Library and the 4th time we have received the award.
 - Flat Stanley is visiting from the Pinckneyville Library in southern Illinois. Our Flat Stanley comes from Kindergartener Grace Flener, and he has become very popular with the staff. Follow his adventures on our Facebook page.
 - Creative library Concepts has been chosen for the first floor renovation. They have done renovations at Onondaga Free Library, the Mundy branch and Marcellus Library. They anticipate beginning our project in November.
 - Computer Service is in the process of purchasing the set of Chromebooks and accessories for outreach programming.
 - The first floor ladies room remodel will begin on October 17th. The family room bathroom in the Children's room will be available, but is not handicap accessible. We will have a handicap accessible port a potty on site during the renovations.

DRAFT

- The Liverpool Central School District annual financial audit report has been received. LCSD received a AA- rating.
- A summary of the annual Book Sale was sent to the Board. Thank you to all who volunteered and contributed to the success of the sale. We are already planning for next year's sale which will be September 22-24, 2017.

4. OCPL Report:

- none

F. ITEMS FOR ACTION AND DISCUSSION

1. Borrower Cards Policy for First Reading

Budmen made a motion and Hluchyj seconded to approve the policy for first reading. All in favor. Motion carries.

2. Emergencies in the Library Policy for First Reading

Hluchyj made a motion and MacLaughlin seconded to approve the policy for first reading. Discussion followed, and the policy will be amended to include an annual plan review. All were in favor. Motion carries.

3. Exhibit Spaces & Bulletin Boards Policy for First Reading

Budmen made a motion and MacLaughlin seconded to approve the policy for first reading. All in favor. Motion carries.

4. Board Budget Schedule 2017-2018

Hluchyj made a motion and Budmen seconded to accept the Budget schedule as presented. All in favor. Motion carries.

G. OPEN FORUM: nothing

H. BOARD FORUM: nothing.

I. EXECUTIVE SESSION

MacLaughlin made a motion, Budmen seconded to enter into executive session at 7pm. with no action to follow. Budmen made a motion, Hluchyj seconded to leave executive session at 8:11pm. No action taken after the session.

J. ADJOURNMENT

MacLaughlin made a motion and Budmen seconded to adjourn. Spadafore adjourned the meeting at 8:12 p.m.

Respectfully submitted,

Martina St. Leger

Martina St.Leger, Clerk to the Board