MINUTES REGULAR MEETING LIVERPOOL PUBLIC LIBRARY NOVEMBER 6, 2013

Trustees present: Scavone, Dodge, Spado, Spadafore, Alessio and Ward.

Excused: Dunstone

Staff: Polly, Director and Morgan, Clerk to the Board

Others: Y. Hewitt

REGULAR MEETING

A. CALL TO ORDER

President Scavone called the regular meeting to order at 6:30 p.m.

B. SALUTE TO THE FLAG

C. CORRESPONDENCE: no correspondence

D. AGENDA CHANGES: Scavone stated the need to delete items F1 Staff Report and G1 Strategic Planning Consultant from the Agenda. Spado made a motion and Ward seconded to approve the Agenda change as requested by Scavone. All were in favor.

E. CONSENT AGENDA

- 1. Approval of October 2, 2013 Regular Board Meeting Minutes
- 2. Approval of monthly bills for October.

Spado moved and Spadafore seconded to approve the Consent Agenda. All were in favor.

F. REPORTS TO THE BOARD

1. Treasurer's report

In Dunstone's absence Morgan reported on the library's financial status based on expenditure and revenue reports through October.

- 2. President's report: Scavone pointed out the latest edition of *Syracuse New Times* showing a picture of the staff from Liverpool Library receiving the People's Choice Best Library Award.
- 3. Director's report: In addition to the written report:
- Draft Collection Department Plan was distributed to the Board with a request that the trustees review and suggest amendments in order to accept at the December Board Meeting
- Acknowledged receipt for \$1000 from Peter and Alice Benfey of Saratoga Springs, NY in memory of Agnes Benfey, their mother and the library's colleague and friend. The money is to be used for general library purchases.
- Expressed condolences to the family on the recent passing of Anne Matyas Walshe, a longtime user of the library's outreach services. The family has asked that in lieu of flowers, donations be made to Liverpool Library. The family specifically requested the money be used for books.
- Acknowledged receipt for \$31, 329 in State Aid.
- 4. OCPL/Advisory Board Meeting: Dodge reported on the October OCPL Board Meeting.
- G. ITEMS FOR DISCUSSION AND ACTION: no items for discussion
- H. OPEN FORUM: no report

I. BOARD FORUM: Ward reported that the Liverpool Marching Band came in 5th place in the State Championships.

Dodge congratulated the staff on the excellent comments about LPL in the U.S. State Department report about the recent visitors from Belarus and Uzbekistan.

J. EXECUTIVE SESSION

Scavone requested an executive session for a personnel matter. Spadafore made a motion and Spado seconded to enter an executive session for the purpose stated by Scavone. All were in favor. The Board entered the executive session at 6:35. Polly and Morgan were excused.

Alessio made a motion and Spadafore seconded to leave the executive session at 8:20 p.m. All were in favor.

K. ADJOURNMENT

Ward made a motion and Dodge seconded to leave the public session. All were in favor. Scavone adjourned the meeting at 8:20 p.m.

Respectfully submitted,

Dorothy Morgan

Clerk to the Board of Trustees

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