LIVERPOOL PUBLIC LIBRARY BOARD OF TRUSTEES MEETING Liverpool Public Library - CCR December 4, 2002

Trustees present: Fulmer, Dunstone, Spadafore, Spado, Berryhill.

Excused: Alessio and Ward.

Staff: Dailey, Director; Morgan, Clerk to the Board.

Others: public and staff

Regular Meeting

President Fulmer called the meeting to order at 7:00 p.m.

Salutation to the United States Flag

Open Forum

J. Polly:

- New local history DVD and Videotape project produced by the Telecommunications Department.
- Installation of fiber optic cable completes a major computer project enabling a faster more efficient performance of the network connections for public and staff

C. Duryea:

- "Meet the Director" program Saturday, December 7, at the library.

Consent Agenda

Approval of November 6, 2002, Regular Board Meeting Minutes.

Approval of monthly bills for November.

Spadafore moved and Spado seconded to approve the items under Consent Agenda. All were in favor.

Reports to the Board

Treasurer's report

No new report.

Director's report

In addition to the written report:

- Circulation was up 5% from November 2001.
- OCPL Board has authorized an amnesty program for Central and the Branches from December 15th to 31.
- Friends of the Library have acquired their s own 501-c3 tax-exempt status. Discussion followed pertaining to its budget and some of the Friends' on-going projects.
- Upcoming policy reviews

- E-rate project

OCPL & Advisory Board

OCPL Director has initiated a process for creating an Assistant Director position.

NYLA Report

C. Duryea reported on the NYLA conference she attended in October.

Items for Discussion and Action

Continued budget discussion

The Board and Director continued to work on the development of a proposed 2003-2004 budget. The Board reviewed copies of a budget narrative-working document they received prior to the meeting.

Approval of Board Budget Schedule for 2002/2003

Berryhill moved and Spadafore seconded to approve the budget schedule as amended. The schedule includes an additional Community Comment Meeting on January 8, 2003, at 6:30 p.m. prior to the regular scheduled Board Meeting. The purpose of the meeting is to provide community members an opportunity to communicate to the board re: the budget development process

On the motion: 5 ayes, 0 nays; motion carried

Board Forum

- Spado spoke about VITAL, Vision in the Arts in Liverpool community program.
- Dunstone moved and Berry hill seconded that a congratulatory letter be written to Jan Matousek, newly appointed LCSD superintendent. Her term will begin the new 2003 fiscal year.

Executive Session

President Fulmer stated that the Board had need to enter into executive session for an individual personnel matter and a contract issue.

Dunstone moved and Spadafore seconded to enter into executive session for the purposes stated by Fulmer. All were in favor. An executive session was declared at 7:45 p.m.

Berryhill moved and Spado seconded the Board return from executive session at 8:00 p.m.

The following motion was made by Spado and seconded by Dunstone.

❖ Motion, that the Board of Trustees of the Liverpool Public Library appoint a Labor Management Committee consisting of Spadafore, trustee; Dailey, Director; Debbie Mickle, Head of Personnel; Dorothy Morgan, Business Manager.

On the motion: 5 ayes, 0 nays; motion carried

President Fulmer appointed a Finance Committee of the Board consisting of Dunstone and Fulmer.

Armond Cannella, a member of the public in attendance, referenced a letter he wrote to the Director and the Board. He will be in attendance at the January 8 Community Comment Meeting.

Spadafore moved and Spado seconded to adjourn the meeting. All were in favor.

Adjournment

Fulmer adjourned the meeting at 8:05 p.m.

Respectfully submitted,

Dorothy Morgan

Clerk to the Board of Trustees

Darothy Morgan

Next Regular Board Meeting: Wednesday, January 8, 2003, at 7:00 p.m. Community Comment Meeting: Wednesday, January 8, 2003 at 6:30 p.m.