MINUTES REGULAR MEETING LIVERPOOL PUBLIC LIBRARY DECEMBER 5, 2012

Trustees present: Alessio, Dunstone, Dodge, and Scavone. Excused: Spadafore, Spado, and Ward. Staff: Polly, Director; Morgan, Clerk to the Board Others: Staff and public.

REGULAR MEETING

A. CALL TO ORDER In Spadafore's absence, Vice-President Alessio called the regular meeting to order at 6:30 pm.

B. SALUTE TO THE FLAG

C. CORRESPONDENCE: Correspondence circulated amongst the Board.

D. AGENDA CHANGES: no changes

E. CONSENT AGENDA

1. Approval of November 7, 2012 Regular Board Meeting Minutes

2. Approval of Monthly Bills for November.

Dunstone made a motion and Scavone seconded to approve the Consent Agenda. All were in favor.

F. REPORTS TO THE BOARD

1. Treasurer's report.

Dunstone reported on the library's financial status based on the expenditure and revenue reports through November 28th 2012.

4. President's report: no report

Alessio called for a moment of silence to honor former Friends Board Member and Library Trustee Agnes Benfy who passed in November, and for Yvette Hewitt's brother Mark Coon who passed in November also.

5. Director's report: in addition to the written report

- The Benfy family remembered the library with memorial contributions going to the Liverpool Public Library.

- Liverpool Community Chorus purchased a new mitten tree for the Carman Community Room.

- The new dinosaur book entitled *The Sculpting of Liverpool's Protoceratops 3* by John P. Kennedy has arrived. Polly donated one of her copies to the library.

- Winter Wonderland Book Sale will be held on Saturday, December 8 at the library in the Carman Community Room from 10:00 am to 4:00 pm.

- Ann Alger quilt tickets are still on sale. The drawing will be held on December 18th.

- Polly asked if any trustee would be available to attend the 2012 Nonprofit Essentials Workshop Series presented by Central New York Community Foundation on Thursday, December 13. Spadafore is unable to attend.

6. OCPL/Advisory Board Meeting: Dodge reported on the November OCPL Board Meeting.

G. ITEMS FOR DISCUSSION AND ACTION

1. Board Policies for Second Reading

- Donations Policy: Dodge made a motion and Scavone seconded to approve the Donations Policy for second reading and final adoption. All were in favor.

- Withdrawal of Library Materials Policy: Scavone made a motion and Dodge seconded to approve the Withdrawal of Library Materials Policy for second reading and final adoption. All were in favor.

2. Policies for First Reading

- Inventory Policy: Dodge made a motion and Scavone seconded to approve the Inventory Policy for First Reading. All were in favor.

- Workplace Violence Prevention Policy

Scavone made a motion and Dunstone seconded to approve the Inventory Policy for First Reading. All were in favor.

3. Change date of January 2, 2013 Board Meeting

Scavone made a motion to change the date of the January 2nd Board Meeting to January 9th 2013, and amend the Board Budget Calendar to reflect the change. Dodge seconded the motion. All were in favor.

H. OPEN FORUM: A member of the public asked for further understanding of what happened between the Friends of the Liverpool Public Library, Inc. and the Liverpool Public Library. She wanted to know why both parties had not been able to reach an agreement. Alessio explained the reasons why the library was asking for a formal memo of understanding and how unfortunate it was that the Friends could not accept the terms that were laid forth. He respectfully asked that the patron ask the officers of the Friends' Executive Board for further clarification and reasoning.

I. BOARD FORUM: no

J. ADJOURNMENT

Scavone made a motion and Dodge seconded to adjourn the meeting. All were in favor. Alessio adjourned the meeting 7:18 p.m.

Respectfully submitted,

Dorothy Morgan

Dorothy Morgan Clerk to the Board of Trustees