

*ADOPTING NEW BOARD POLICIES*

Policy Approved: 1.12.2022

Review Date: 2025

The Board of Trustees has both the right and duty to establish policies that are in the best interests of the public and the library. Policies provide guidance to the staff in order to provide library services to the community with equity and consistency.

The Director will bring before the board suggestions for new policies and provide for public input in the development of policies.

Policies will be presented for a first reading at a regular meeting, then tabled for one month in order to allow time for review and public comment. At the next regular meeting, the proposal will be brought to the floor for a second reading and either passed or sent back to the Director for revision.

The Board of Trustees will review each adopted policy at least once every three years.

If emergency action is needed, the Board may adopt a policy immediately, at its discretion.