



MINUTES
BOARD OF TRUSTEES MEETING
June 8, 2022
Carman Community Room

Trustees present: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin, Schapley
Staff: G. Wisniewski, Director; S. Reckhow, Asst Director; S. Smith, Business Manager;
M. St.Leger, Clerk to the Board, K. Jensen, Comm. Specialist

REGULAR MEETING

A. CALL TO ORDER: President Budmen called the meeting to order at 6:34 p.m.

B. SALUTE TO THE FLAG

C. ACCEPT MAY MEETING AND MAY SPECIAL MEETING MINUTES

D. CORRESPONDENCE:

- note from Sen Kirsten Gillibrand's office re: "Let's Talk about It: Women's Suffrage"

E. AGENDA CHANGES: none

F. REPORTS TO THE BOARD

1. Staff report – Edina Osmanovic

Edina Osmanovic is a Librarian Assistant in the Community Engagement and Adult Programming Department. A 3-month temporary job as a Library Clerk covering a maternity leave was how Osmanovic got her start at LPL. In the 10 years since, she has worked in many different departments as a Library Clerk and now a Librarian Assistant. Osmanovic recently graduated from the University of Southern Mississippi earning a MLIS. Budmen commented on how Osmanovic makes everyone feel so welcome.

2. Financial Report

- The Board received the Budget Status Reports through May 2022. These reports were previously distributed electronically.
- Bank Statements through March 2022 with balance reconciliations from LCSD were received and reviewed by the library's business office. The bank statements from Chase and Key are received by LCSD District Treasurer with the reconciliations being done by LCSD Account Clerk. The statements were on hand if called upon for Board review.
- The Independent Claims Auditor reviewed each invoice for the period of May 5, 2022, through June 8, 2022. Baker made a motion to authorize payment of the audited invoices and approve account transfers. Hluchyj seconded the motion.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin, Schapley.

Final Resolution: Motion Carried

3. President's Report:

- Budmen recapped the LPL's participation in the Liverpool Memorial Day Parade. It was great to see so many people cheering for the library, and our Dinosaur, Tulip.
- Budmen asked Reckhow to give an update of the 'Pool Pass program. LPL and LCSD staff have met with BOCES to discuss solutions to the 'Pool Pass pin issue. Reckhow felt there was good progress and is optimistic the details will be worked out before the new school year.
- The board will host a reception on July 19th, prior to the Board meeting, for retiring Library Director, Wisniewski.

4. Director's Report

- The latest program guide for July and August is now available.
- LPL Children's Librarians have begun visiting the all the schools in the district to promote library programs and summer reading.
- LPL is hosting a special Juneteenth celebration on June 16th "The Soft Whispers of Ancestors" with teller of tales, Vanessa Johnson.
- A reminder that Trustees must complete annual sexual harassment training. Trustees are also invited to view a safety training webinar hosted by Dr. Steve Albrecht "Protecting Yourself and Your Patrons: Important Lessons for Library Leaders and Staff from School Shootings"
- We will begin accepting book donations beginning July 1 for two weeks. Donations will be accepted the first two weeks of each month. Volunteers will be recruited to sort the donated materials during the second half of the month. We will hold quarterly book sales in the CCR rather than the annual book sale in the garage.

5. OCPL Report: no report.
6. Trustee Advisory Council: no report

G. ITEMS FOR ACTION AND DISCUSSION

1. Budget Vote Results: **Yes: 1740**, No: 409, the Library Budget passed.

Votes for Trustee: Yvette Hewitt 1399
 Dennis McLaughlin 1351
 Mary Schapley 1384

2. Personnel Changes

PROMOTION

Name	Position	Salary	Start Date
Perez, Daniel	Librarian II	\$26.25 p/h	5/26/2022

APPOINTMENTS

Name	Position	Salary	Start Date
Abraham, Naif	Librarian I (FT)	\$21.98 p/h	6/6/2022

Motion by Gouger to accept the Personnel Changes as presented second by Schapley.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin, Schapley.

Final Resolution: Motion Carried

3. By-Laws for First Reading

Motion to approve the policy for first reading by Baker second by McLaughlin.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin, Schapley.

Final Resolution: Motion Carried

4. 2023 Closing Calendar

Motion to approve the policy for first reading by Hewitt second by Schapley. Discussion followed.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin, Schapley.

Final Resolution: Motion Carried

5. Board Nominating Committee for 2022-2023 officers

Schapley and Hluchyj were appointed to the Board Nominating Committee

6. July Board of Trustees Meeting

Hluchyj made a motion and Gouger seconded to move the July Board of Trustees Meeting to Tuesday, July 19 at 6:30pm in the Carman Community Room. Discussion followed

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin, Schapley.

Final Resolution: Motion Carried

7. Cooperative Energy Purchasing Service for Natural Gas - Resolution

Gouger made a motion and Hewitt seconded to pass the resolution.

Discussion followed

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin, Schapley.

Final Resolution: Motion Carried

H. OPEN FORUM: none

I. BOARD FORUM: none

J. EXECUTIVE SESSION –

Budmen stated the need for an executive session to discuss a contractual matter with no action to follow. Gouger made a motion and Hewitt seconded to move into executive session at 7:17 p.m. for the previously stated matter.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin, Schapley.

Final Resolution: Motion Carried

Wisniewski, Reckhow, Smith and St.Leger were asked to attend.

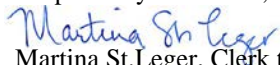
Gouger made a motion to return from executive session at 8:34 p.m., seconded by Baker.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin, Schapley.

Final Resolution: Motion Carried

K. ADJOURNMENT: The meeting was adjourned at 8:35 p.m.

Respectfully submitted,



Martina St.Leger, Clerk to the Board

**RESOLUTION AUTHORIZING PARTICIPATION IN
COOPERATIVE ENERGY PURCHASING SERVICE
(NYSMEC) FOR NATURAL GAS**

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Liverpool Public Library (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Liverpool Public Library to participate in the NYSMEC, and authorizes and directs Sheila Smith (insert name or title of Participant representative) to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to execute and deliver a binding contract on behalf of this Board for the purchase of natural gas for this Participant from the awarded vendor for a term continuing through April 30, 2024, pursuant to the terms of the awarded vendor contract including a fixed price which shall be determined in accordance with the awarded vendor contract as adjusted based on market conditions on the day such contract is executed and delivered; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

I certify that the foregoing resolution was duly adopted by the governing body of the municipal corporation named therein at a duly convened meeting thereof, held upon due notice and in accordance with all applicable laws, charters, by-laws and ordinances, including but not limited to the Open Meetings Law, as follows:

Date of Meeting: 6/8/2022

Vote: Yes 7 No 0
Martina St. Legler
Clerk of governing body
of municipal Participant

Abstaining/Absent 0
6/8/2022
Date

