

MINUTES
REGULAR MEETING OF THE
LIVERPOOL PUBLIC LIBRARY BOARD OF TRUSTEES
MAY 4, 2005

The Board conducted a public hearing on Wednesday, May 4, 2005, at the Liverpool Public Library located at 310 Tulip Street, in the Village of Liverpool, New York, commencing at 7:00 p.m., for the purpose of discussing the expenditure of Library funds and the budgeting thereof for the fiscal year 2005-2006 in accordance with Section 2022 of the Education Law.

Fulmer called the meeting to order. There were no questions or concerns. Berryhill closed the meeting at 7:03 p.m. All were in favor.

The regular monthly meeting of the Board of Trustees of the Liverpool Public Library was held on Wednesday, May 4, 2005, in the Library pursuant to due notice to trustees.

The following members were present: Fulmer, Alessio, Ward, Dunstone, Spadafore, Spado, and Berryhill.

Staff: Dailey, Director, and Morgan, Clerk to the Board.

Others: Staff. Zach Harkavy, new editor of the Liverpool Review Edition of Eagle Newspapers was in attendance.

Agenda Item A – The Regular Meeting was called to order at 7:04 pm.

Agenda Item B – Salutation to the United States Flag

Agenda Item C – Correspondence folder circulated amongst the Board.

Agenda Item D – Staff Reports. Pam Sprague informed the Board of the Annual Friends Cookbook and Bake Sale at the Liverpool Public Library on Saturday, May 7 from 10:00 am to 1:00 pm.

Sprague promoted the American Cancer Society's Relay for Life event in June and asked the trustees for their support.

Agenda Item E – Changes to the Agenda. On motion by Spado, seconded by Spadafore, an Executive Session was included on the Agenda for the purpose of discussing a legal matter. The motion was approved unanimously.

Agenda Item F – Consent Agenda

Agenda Item F.1 & F.2 – Approval of Minutes and bill lists. Minutes of the Meeting of April 6, 2005; bill lists for April. On motion by Spadafore, seconded by Dunstone, items 1 & 2 of the Consent Agenda were approved unanimously.

Agenda Item F.3 Transfers - On motion by Spado, seconded by Spadafore the transfers were approved as submitted. Discussion followed. The motion was approved unanimously.

Agenda Item G – Reports to the Board.

Agenda Item G.1 – Treasurer’s report. In an effort to track the library’s funds and budget accounts more efficiently Kathy Nichols, Deputy Treasurer for the Liverpool Central School District, informed Dunstone that the school district would like to use Chase and Key Bank as the depository for library funds. The library already has an account with Key Bank. On motion by Dunstone, seconded by Alessio, the Board approved Chase as a depository as well as Key Bank for library funds. The motion was approved unanimously.

The Board received copies of the February 28, 2005, Revenue and Expenditure Reports from the Liverpool Central School District. Dunstone reported on the library’s financial status.

Agenda Item G.2 – President’s report. Fulmer thanked the two teams of staff members who are participating in the Relay for Life event. Sue Bell is donating a painted chair.

Agenda Item G.3 – Director’s report. Dailey reported on the following:

- The necessary paperwork has been finalized for the library’s budget vote by the school district. Michelle Welcher has turned in a petition to run for the trustee seat currently held by Dick Berryhill.
- Liverpool Central School District has a new accounting system that will be implemented July 1. Training has begun in April and will continue through June.
- Meeting with Andy Pappalardo from Clough Harbour & Associates to discuss the condition of the roof and the Tulip Street entrance. He will submit a proposal for review to be discussed at the June Board Meeting. Dailey and Spadafore met with Joan Christensen and discussed a Community Enhancement Capital Assistance Grant that if approved could help with these expenses.
- Letter and Certificate of Appreciation received from AARP in acknowledgement of the volunteer tax service offered at the Liverpool Public Library. There were over 374 people who had their taxes done at the library this year.

Agenda Item G.4 – OCPL & Advisory Board. Ward was a featured speaker at the New York State Trustee Institute. She reported on the Conference and encouraged trustees to attend in the future.

A Public Forum on Open Government will be held at the Liverpool Public Library on Wednesday, May 11 at 6:30 p.m. Guest speaker Robert J. Freeman of the State of New York Department of State Committee on Open Government will discuss and answer questions about the Freedom of Information Law and the Open Meetings Law.

H. Items for Discussion and Action

Agenda Item I.1 – Public Hearing Comments. No report

Agenda Item I.2 – Disaster Preparedness Plan. On motion by Spadafore, seconded by Alessio, the Disaster Plan was accepted as submitted. Dailey will contact the Village of Liverpool Fire Chief to share and coordinate disaster plan efforts. Motion was approved unanimously.

Agenda Item I.3 – Surplus Items. On motion by Berryhill, seconded by Spadafore, the surplus list of items was approved as submitted. The motion was approved unanimously.

Agenda Item I.4 – Summer Reading Amnesty. On motion by Spado, seconded by Dunstone, the Liverpool Public Library will participate in the Summer Reading Amnesty Program on the contingency that the OCPL Board of Trustees approves the same fine amnesty program for children as they did last year. Motion was approved unanimously.

Agenda J – Open Forum. No report

Agenda K – Board Forum. Spado commended the staff on the good work they are doing for the library.

Agenda L – Executive Session. On motion by Spado, seconded by Dunstone, the Board entered into an executive session for the purpose of discussing a legal matter at 7:35 pm. The Board returned from executive session at 7:55 pm. On motion by Berryhill, seconded by Ward, the Board acknowledged receipt of a Notice of Claim dated April 27 from Frank Ortado, related to an incident at the library on January 26, 2005.

Agenda M – Adjournment. President Fulmer adjourned the meeting at 8:00 pm.

Respectfully submitted,



Dorothy Morgan
Clerk to the Board of Trustees

Next Regular Board Meeting: Wednesday, June 1, 2005 @ 7:00 pm

